



Bear Mountain Recreation and Park District
A Special District
REGULAR MEETING OF THE BOARD OF DIRECTORS
Thursday, March 16, 2023
David Head Building
10300 San Diego Street
Lamont, California 93241
(www.bearmntprk.com)

MINUTES

1. REGULAR SESSION
2. CALL TO ORDER

The regular board of directors meeting of Bear Mountain Recreation and Park District was held Thursday, February 16, 2023, at 6:30 pm in the David Head Center at 10300 San Diego Street, Lamont, California. The district is a political subdivision in the State of California.

Present: Chairman Jesus Perez, Vice Chairwoman Villanueva, Director Pimentel, and Director Alonso, Absent Mr. Rodriguez.

Staff Present: District Manager Mrs. Cervantes, Legal Counsel Mr. Hodges, Mr. Zamora and Mrs. Gonzalez.

3. **FLAG SALUTE**

Meeting called to order at 6:38 p.m. Flag Salute: Chairman Mr. Perez

4. **APPROVE AGENDA AS FORM**

Director Villanueva motioned for approval of agenda as to form. Seconded by Director Alonso. Approved 4 ayes, 0 noes and 1 absent.

5. **PRESENTATIONS**

- 5.1 Eco Green Solution- Jay Langer
- 5.2 SitelogiQ- Jessica Ritter

Mr. Pimentel dismissed himself from the meeting at 7:45 p.m.

6. PUBLIC COMMENT

7. CONSENT AGENDA

Items are considered routine, non-controversial and generally approved in a single motion. A board member may request to have an item removed from the consent calendar for discussion of to be deferred. (May include Minutes, Financials, Resolutions, and Policy & Procedure matters).

- 7.1 Minutes
- 7.2 Pre-signed Vouchers
- 7.3 List of Bills
- 7.4 Review of District's Financial Accounts
- 7.5 QuickBooks Reports- Aged payables, balance sheet, profit, and loss.

Director Alonso motioned for approval of consent agenda. Seconded by Director Villanueva. Approved 3 ayes, 0 noes and 2 absent.

8. DEPARTMENTS REPORTS:

General Manager Report:

- 8.1 **Maintenance -Mr. Zamora-** we installed new LED lighting in the lobby and the restrooms and the kitchen and I'm going to look into the new fixtures for the pool, we been getting ready for the summer.
- 8.2 **Recreation- Mrs. Gonzalez-** we are getting ready for the two Easter Egg Hunts that we are going to have, in Arvin it will be on Friday April 7th and Lamont its going to be Saturday April 8th and we partnered with the City of Arvin they are going to be helping us out with eggs and candy and the Lamont Chamber they are also going to help with eggs and candy I'm also getting ready for Junior Giants I'm going to a training we are also trying to recruit for an ambassador for Arvin and **Lamont Mr. Perez-** if you can think of any games that we can take students for free to CSUB **Mrs. Gonzalez-** it would be a good idea to talk to Mr. Pimentel about it cause he has eight graders at his school.
- 8.3 **District Manager- Mrs. Cervantes-** I've been going back in forth with CBGD grant we have been having some complications with that grant I've talked to Mr. Perez and Mr. Hodges about it we are going to have to put out to bid to get the plans done by a third party and that's going to be an additional 25,000 dollars, Mr. Perez talked to David Couch and Laura from the county they recommended that we include it in the application so right now they are working on amending the agreement so they can include that but they did recommend since this grant is very complex that maybe we should hire a contract managing firm I don't know how much that would cost that is additional cost that we would need to include in the application Mr. Perez- this was not on the application three years ago when we filled it out and we didn't anticipate that cost however is something that it's a reality it should have been on the

application but now it is **Mrs. Cervantes**- we also put out to bid the tennis court the lighting and the resurfacing we should be opening bids on Tuesday at 3pm right now I don't have any bids and if we don't have any were are going to have to repost it were hoping the lighting comes in, can I know what happen if we only get one of each and we are okay with the price can we move forward **Mr. Perez**- you should set up a grant committee meeting for next month and fully discuss that.

a) Written Communications- **Mrs. Cervantes- None**

b) Oral Communications- **Mrs. Cervantes-None**

9. CALENDAR OF EVENTS:

9.1 Committee Meetings- None

9.2 Events-Schedule for David Head Center- update

9.3 Events-Senior Center- update

10. DISTRICT BOARD MATTERS:

10.1 Discussion: CARPD Conference at Tenaya Lodge @ Yosemite
May 16, 2023, to May 20, 2023.

Potential Action: Approve for Jesus Perez to attend the CARPD Conference from May 16, 2023, through May 20, 2023.

Director Villanueva motioned to approve for Director Jesus Perez to attend the CARPD Conference from May 16, 2023, through May 20, 2023. Seconded by Director Pimentel. Approved 3 ayes, 0 noes and 2 absent.

10.2 Discussion: Eco Green Solutions- presentation

Mr. Perez- at this time I would like to direct our district manager to communicate our interest regarding Eco Green proposal but to only include the pool pumps and not the light at the pools at both locations.

10.3 Discussion: SitelogiQ- presentation

10.4 Discussion: Schedule Committee meetings

Budget/Salary/Finance: Date: 2/23/23 Time: 5pm

Petra Villanueva

Fernando Alonso

Five Year Plan/Steering: Date: 2/23/23 Time: 6pm

Jesus Perez

Fernando Alonso

Potential Action: Approve Scheduled Committee meetings.

- 10.5 Discussion:** Brown Armstrong Audit ending June 30, 2022, engagement letters.
Potential Action: Approve and sign Brown Armstrong Audit ending June 30, 2022, engagement letters.

Director Villanueva motioned for approve and sign Brown Armstrong Audit ending June 30, 2022, engagement letters. Seconded by Director Alonso. Approved 3 ayes, 0 noes and 2 absent.

11. DISTRICT CLOSED SESSION:

- 11.1** Public Employee Performance Evaluation (54957)-
Title: General Manager

Director Villanueva motioned for approve. Seconded by Director Alonso. Approved 3 ayes, 0 noes and 2 absent.

Mr. Perez- we are now out of closed session the time is 10:02 p.m. **Mr. Hodges-** during closed session council discussed and was given direction regarding the district manager evaluation no further reportable action was taken this agenda item is to be placed back on the next month's agenda.

12. DIRECTORS TIME:

Fernando Alonso- thank you for coming out have a wonderful night and its nice to see the district with good problems with what project to go with or both and thank you everyone for your hard work.

Petra Villanueva- thank you good night for having patience with me.

Jesus Perez- I want to thank our directors for staying here this late and our district counsel for being in our team.

13. ADJOURNMENT

Director Alonso motioned to adjourn the meeting at 10:05 p.m. Seconded by Director Villanueva. Approved 3 ayes, 0 noes and 2 absent.