

Bear Mountain Recreation and Parks District

10300 San Diego St. Lamont, CA 93241

NOTICE OF PERMANENT PART TIME POSITION

Original Posting Date: 10/30/2023

CUSTODIAN (1 position) Open Until Filled

Salary: \$16.50 - \$19.64 per hour

Hours: (Vary)

When: (Vary)

EXAMPLE OF DUTIES:

- Under the direction of the General Manager and Maintenance Supervisor, the custodian is responsible for helping maintain and care for our facilities. The District takes great pride in the external and internal appearance of our facilities and sees them as a reflection of the services we offer our community. The Custodian must be careful and thorough in his/her work, cleaning and tidying the premises with great care and an eye for detail.
- Thoroughness and commitment to ensuring spaces are ready for the next day, including taking out trash, tidying, rearranging furniture, and wiping surfaces as needed. Daily Sweeping and mopping of floors, use of scrubber machine as needed, stripping and waxing floors. Daily cleaning and sanitizing of all bathroom facilities, including toilets, sinks, and walls.

LICENSE:

- Possession of an appropriate California Operator's License issued by the State Department of Motor Vehicles.

DESIRABLE QUALIFICATIONS:

Knowledge of:

- Methods, equipment, and cleaning solutions for cleaning and disinfecting restroom materials, furniture and fixtures (e.g., toilets, urinals, sinks, partitions, countertops) to sanitize and maintain appearance.
- Methods, equipment, and cleaning solutions for mopping and scrubbing floors to remove stains, dirt, or maintain floor surfaces.
- Methods and equipment for vacuuming carpets, office furniture, vents, or upholstery to remove dust, debris and/or liquid.
- Methods, equipment, and cleaning solutions for washing windows, mirrors, and glass doors to remove smudges, fingerprints, dirt, and debris.
- Methods, equipment, and chemicals for stripping wax/floor finishers from floors to prepare floor for a new finish.

- Methods, equipment, and chemicals for applying wax/floor finishers, sealers, or finishes to maintain floor surfaces.
- Methods, equipment, and chemicals for polishing floors to maintain floor surfaces.

Ability to:

- o Read and understand Material Safety Data Sheets (MSDS) to ascertain information about chemicals encountered on the job.
- o Read and understand information in English (such as labels, chemical preparation directions, chemical safety precautions, check-lists, equipment operation instructions, equipment maintenance instructions, notes, memos, policies, procedures, etc.)
- o Understand and follow written instructions.
- o Work evenings, weekends, and holidays.
- o Ability to work 8 hrs. on your feet and physical strength to lift 45 lbs

Minimum Qualifications:

- o High school diploma is preferred, but not required
- o Work experience as custodian, janitor, or a similar role
- o Solid working knowledge of industrial cleaning equipment and appliances and how to maintain them
- o Knowledge of safety protocols such as disposal of chemicals and other hazardous items

All candidates must file an application at the Bear Mountain Recreation and Park District office, 10300 San Diego St. Lamont, CA 93241, (661) 845-0757.

CONDITIONS OF EMPLOYMENT:

Fingerprint clearance by the California Department of Justice is a condition of appointment after all other required job conditions have been met. Some positions may require proof of privately owned automobile insurance and the possession of a valid California Motor Vehicle operator's license.