

November 15, 2018

The regular board of directors meeting of Bear Mountain Recreation and Park District was held Thursday, October 18, 2018, at 6:30 pm in the Senior Center at 10300 San Diego Street, Lamont, California. The District is a political subdivision in the State of California.

1. **REGULAR SESSION:** Regular Session to Begin at 6:30 p.m. at David Head Center, Senior Center.

2. **CALL TO ORDER AND ROLL CALL:**

Mr. Perez called the meeting to order at 6:30 p.m. Board Members present Mrs. Villanueva, Mr. Castrejon absent, Mr. Horton, Mr. Rodriguez and Mr. Perez. Staff present: Lorena Cervantes; District Manager and Anthony Zamora and Mrs. Horton. Legal Counsel; Mr. Hodges

3. **FLAG SALUTE**

4. **APPROVE AGENDA AS TO FORM:**

MOTION Mr. Rodriguez moved Mr. Horton second to approve the agenda as to form. Motion passed 4 ayes, 0 noes and 1 absent.

5. **PRESENTATIONS: (Community Group and Members of the Public)**

a. God Worthy Ministry-Margaret Olvera-Can the District sponsor facility on November 16, 2018 2pm to 11pm for Thanksgiving Dinner for the Community at no cost. Margaret- would the district on November 16, 2018 from 2pm to 11pm for the Thanksgiving Dinner for the community for no cost we have been doing this for five years and last year we had over 200 guests Mr. Perez- is this free to the public Margaret- yes is free Mr. Rodriguez- where have you been having it Margaret- we have been having it here at the hall

6. **PUBLIC COMMENTS:**

Yovani Jimenez- I was wondering what is the statue on prop 68 and I wanted to know if you guys do something to promote the meetings like through Facebook or flyers because is sad that this room is empty and I brought Lorena the information of the grant writer Mr. Perez- to answer the initial question the training that we went too wasn't all about that a speaker was brought in and touched on that in regards to applying for it that is something that is in the works Mr. Horton- it was just open for us to apply for prop 68 it was established back in June or July but you couldn't apply for it Mrs. Cervantes- it was open for parks that had rivers Mr. Horton- it was just opened for us.

7. **ORAL COMMUNICATIONS: None**

8. **WRITTEN COMMUNICATIONS: None**

9. CONSENT AGENDA:

MOTION Mr. Rodriguez moved Mr. Horton second to approve the consent agenda items 9.1, 9.2, and 9.3. Motion passed 4 ayes, 0 noes and 1 absent.

10. DEPARTMENT REPORTS:

General Manager Report:

- 10.1 Maintenance- Mr. Zamora- in Weedpatch Park we have been doing some painting these past couple of weeks we painted the building we painted the light poles around the playground next week will be finishing up the repairs of the inside of the restrooms last week I locked the restrooms at Weedpatch Park due to the repairs that we are doing to the restrooms and the following Monday the busted the lock to the restroom and it's hard to do our job when we got people working against us, but Weedpatch Park is looking really good we have had a lot of people come up to use that they are happy that there's benches and really happy what we're doing and here at Bear Mountain Park the grass has been a little high our mower has been down we just got it back today and this week were going to start striping the floors in the hall and the lobby Mr. Rodriguez- the locks that they are breaking how did they take those off Mr. Zamora- it looks like they were just hitting it with a hammer Mr. Rodriguez what kind of lock were you using Mr. Zamora- just a regular Master Lock Mr. Perez- I had heard that you had problems with the restrooms out here Mr. Zamora- yes we have we had 2 plumbing places come out and in a 3 day period and they could not fix it so we got out there with shovels and we found the line were we could get in and snuck it they wanted to charge us 2,600 to fix it and me and the guys got out there and fixed it
- 10.2 Recreation – Mrs. Cervantes- we had our thank you dinner last week we didn't have a big turnout as the previous year, but we still had a good turnout Mr. Rodriguez was there and Mr. Perez we served hamburgers and hot dogs maybe next year we could have it earlier and have it at the pools, the girls already started purchasing things for the haunted house were going to be having it on October 30th Mr. Perez- other things that happened around two weeks ago there was some criminal activity going on at the park and with the help of the security cameras that we installed we were able to help and for the thank you dinner we gave out two Starbucks cards to the volunteers that showed up and for the haunted house in the past two days we raised 300 dollars we raise 200 dollars for the haunted house and 100 for candy to give out to the event that money was brought here but given to the family resource center in Lamont
- 10.3 District Manager-

11. CALENDAR OF EVENTS:

- 11.1 Committee Meetings- Mrs. Cervantes- I didn't meet with the committees but I will be meeting with the grant committee tomorrow and Fredi said he was going to schedule a steering committee meeting tomorrow at 3pm but I haven't heard more
- 11.2 Events- Schedule for David Head Center
- 11.3 Events- Senior Center

12. DISTRICT BOARD MATTERS:

- 12.1 Discussion and Potential Action: Amending Public Arts Policy
Mr. Perez- in our board packet we have such amendments so if you want to look them over Mr. Hodges- I just made some modifications to these amendments for you guys to look at essentially changing it from the way that was drafted to an actual policy we made it more direct were the guidelines would be and what steps need to be taken

MOTION Mr. Rodriguez moved Mr. Horton second to approve item 12.1 Amending Publics Art Policy. Motion passed 4 ayes, 0 noes and 1 absent.

- 12.2 Discussion and Potential Action: Large Event Policy
Mr. Perez- staff is recommending to table item 12.2 next board meeting

- 12.3 Discussion: LAFCO SOI District Map Boundaries
Mr. Hodges- we needed to find out the difference between the LAFCO map and the Elections Map the elections department I imagine they are swamp due to elections because they haven't responded Mr. Perez- with that update will table item 12.3 for the next regular board meeting

- 12.4 Discussion and Potential Action: Update of Employee Handbook
Mr. Perez- will table item 12.4 for the next month's board meeting

- 12.5 Discussion and Potential Action: District sponsor facility on Friday, November 16, 2018 2pm to 11pm for Thanksgiving Dinner for the Community at no cost sponsored by God Worthy Ministry Mr. Perez- I think it's good cause its free for the community

MOTION Mr. Horton moved Mr. Rodriguez second to approve item 12.5 District sponsor facility on Friday, November 16, 2018 2pm to 11pm for Thanksgiving Dinner for the Community at no cost sponsored by God Worthy Ministry. Motion passed 4 ayes, 0 noes and 1 absent.

- 12.6 Discussion and Potential Action: Approval of Date for Sexual Harassment and Bullying Training for Board Members- Mr. Hodges- this is requirement for every two years and its coming up I recommend that we wait until the elections take place but you should set it for at least for December or January, we will be setting the date for January 19, 2019 for the Sexual Harassment and Bullying Training at 10am to 2pm

MOTION Mr. Horton moved Mr. Rodriguez second to approve January 19, 2019 for the date for Sexual Harassment and Bullying Training for Board Members in the Senior Side from 10am-2pm. Motion passed 4 ayes, 0 noes and 1 absent.

- 12.7 Discussion and Potential Action: Bear Mountain Recreation and Park District Committees- Mr. Perez- is for our staff to review the description of it this is in your board packet.

MOTION Mr. Horton moved Mr. Rodriguez second to approve item 12.7 Bear Mountain Recreation and Park District Committees- Mr. Perez. Motion passed 4 ayes, 0 noes and 1 absent.

13. FINANCIAL REPORTS:

13.1 Review of District's Financial Accounts- Action

13.2 QuickBooks Reports- Aged payables, balance sheet, profit and loss

MOTION Mr. Rodriguez moved Mr. Horton second to approve item 13.1 and 13.2. Motion passed 4 ayes, 0 noes and 1 absent.

14. DISTRICT CLOSED SESSION:

a. Significant exposure to litigation pursuant to 54956.9 (b): 1 case

MOTION Mr. Rodriguez moved Mr. Horton second to approve to go into Closed Session at 7:09pm. Motion passed 4 ayes, 0 noes and 1 absent.

Mr. Perez- we are out of Closed Session the time is 7:26pm no action was taken during close session.

15. DIRECTORS TIME:

Mrs. Villanueva- thank you and good night

Mr. Horton- thank you for staying

Mr. Rodriguez-nothing currently

Mr. Perez- I want to thank Yovani for staying his one of the candidates at this time I want to direct our district counsel to produce a policy and procedure for our security cameras locked down procedure for our district and a policy and procedure for evacuation for our district I also want to direct our district counsel to look into the formation for district purpose a creation of our own law enforcement possible a Bear Mountain Ranger.

16. ADJOURNMENT

MOTION Mr. Rodriguez moved Mr. Horton second to adjourn meeting at 7:29 p.m. Motion passed 4 ayes, 0 noes and 1 absent.