



Bear Mountain Recreation and Park District
A Special District
REGULAR MEETING OF THE BOARD OF DIRECTORS
Thursday, November 16, 2023
David Head Building
10300 San Diego Street
Lamont, California 93241
(www.bearmntnprk.com)

MINUTES

1. REGULAR SESSION
2. CALL TO ORDER

The regular board of directors meeting of Bear Mountain Recreation and Park District was held Thursday, October 19, 2023, at 6:30 pm in the David Head Center at 10300 San Diego Street, Lamont, California. The district is a political subdivision in the State of California.

Present: Vice Chairman Petra Villanueva, Director Denise Loza, Director and Fernando Alonso, absent Chairman Jesus Perez, and Robert Rodriguez.

Staff Present: District Manager Mrs. Cervantes, Legal Counsel Mr. Hodges, Maintenance Juan Villalpando and Recreation Coordinator and Mrs. Gonzalez.

3. **FLAG SALUTE**

Meeting called to order at 6:33 p.m. Flag Salute: Chairman Mr. Perez

4. **APPROVE AGENDA AS FORM**

Director Alonso motioned for approval of agenda as to form. Seconded by Director Loza. Approved 3 ayes, 0 noes, 2 absent.

5. **PRESENTATIONS**

5.1) Brown Armstrong- Financial Audit ending June 30, 2023- **Melissa Cabazaz-** I'm here to present the results of 2021-2022 audit we did not have any issues we didn't have any findings and I would like to thank Mrs. Cervantes for all her help **Mr. Alonso-** for this financial statement for the audit will be putting this up in our website and if we would like to explain that to the public would it be with these 7 pages of the financial audit **Mrs. Cabazaz-** I think that what they would want to know is that the financial statements are clean I would show them page three of the original audit report.

6. PUBLIC COMMENT- None

7. CONSENT AGENDA

Items are considered routine, non-controversial and approved in a single motion. A board member may request to have an item removed from the consent calendar for discussion of to be deferred. (May include Minutes, Financials, Resolutions, and Policy & Procedure matters).

- 7.1 Minutes
- 7.2 Pre-signed Vouchers
- 7.3 List of Bills
- 7.4 Review of District's Financial Accounts
- 7.5 QuickBooks Reports- Aged payables, balance sheet, profit, and loss.
- 7.6 Events- Schedule for David Head Center
- 7.7 Events- Senior Center
- 7.8 The Promise of Hope Thanksgiving Dinner- Sponsor Use of Facility November 17, 2023
- 7.9 Harvest Festival October 26, 2023, Lamont Chamber of Commerce use of Parking lot at Bear Mountain Park

Director Alonso motioned for approval of the consent agenda 7.1-7.7. Seconded by Director Loza. Approved 3 ayes, 0 noes, 2 absent.

8. DEPARTMENTS REPORTS:

General Manager Report:

- 8.1 **Maintenance -Mr. Villalpando-** I have just been appointed maintenance supervisor and I'm in the process of making a weekly schedule for the parks, we have been staying on top of everything **Mrs. Loza-** congratulations **Mr. Villalpando-** thank you **Mr. Alonso-** I notice when we were signing the bills there was one for repairing the mower **Mr. Villalpando-** yes we had an issue with the mower and we got it repaired
- 8.2 **Recreation- Mrs. Gonzalez-** for our soccer league we have around 200 kids, we have a total of 19 teams our tournament will be November 18th incase you guys want to join us for the tournament we will have two food trucks so we will not be barbecuing or asking the parents for hot dogs, but we are asking for the food truck to donate two hundred dollars for our youth sports and if have a good turn out we will continue to have food trucks for our sports and I also submitted an application to kern

energy to see if they can volunteer their time to help on the tournament and I want to thank Mr. Villalpando for painting our fields it looks really beautiful Mr. Villalpando has been doing an amazing job Mr. Villalpando is also helping me with the Haunted House his putting up walls so everything that he has with maintenance and also helping out with recreation and I want to thank him, the Harvest Festival will be October 26th and tomorrow we will have a volunteer meeting for the haunted house **Mr. Alonso-** how much are we charging for the haunted house **Mrs. Gonzalez-** five dollars and also David Couch donated canopies and benches so our kids are not in the sun they have a shaded area and benches Mr. Alonso- compare to last year do we have the same amount of teams Mrs. Gonzalez- this year we have a lot more I can't remember the exact amount but we have 5 teams for the 5 and 6, 5 teams 7 and 8, 5 teams 9-11 and 4 teams for 12-14 were hoping we continue to grow

- a) **District Manager-** Mrs. Cervantes- I've been working with Mr. Hodges on several items I contacted the appraisal regarding the property, I've also talked to Melinda our project officer from State Parks today I talked to her she wanted an update on the tennis court, I also talked to the electrician cause all we need is the lighting he said he was stuck in the zoning department at the planning department and I did reach out to Director Perez to see if there is anything he can do since he works at the county office he did reach out to them and hopefully he can have everything review within the next three days and if that's the case hopefully we can have the light within four weeks and I had a training with the Rose Foundation I have another one tomorrow and we been working on trying to get a grant and I met with the committee on that
 - b) Written Communications- **Mrs. Cervantes-** None
 - c) Oral Communications- **Mrs. Cervantes-** None
- Mr. Rodriguez arrived at 6:44 p.m.**

9. CALENDAR OF EVENTS:

- 9.1 **Committee Meetings-** Mrs. Cervantes- I met with Mr. Alonso and Mr. Perez regarding some grants applications we wanted to apply for one of them is Equity Grant Program Mr. Alonso-essentially what this grant will be allowing the district to create more activities related to nature.

10. DISTRICT BOARD MATTERS:

- 10.1 **Discussion:** Resolution 2023-05 to apply for outdoor Equity Grants Program Grant Funds.
Potential Action: Approve Resolution 2023-05 to apply for outdoor Equity Grant Program Grant Funds.

Director Alonso motioned to Approve Resolution 2023-05 to apply for outdoor Equity Grant Program Grant Funds. Second by Director Loza. Approved 4 ayes, 0 noes 1 absent.

- 10.2 **Discussion:** Outdoor Equity Program (OEP) Natural Area trips Outreach
Mrs. Cervantes- this item is here incase anybody has any comments regarding the grant that we want to apply for if you guys have any ideas were the kids can, were we

can take the kids on these trips it has to be beyond five miles **Mr. Alonso-** it would be activities related to nature it could also be nature outing so it would have to be more than five miles away it can include to traveling to regional state national parks travel line rivers and lakes, forest, mountains, deserts, and it could be a one day trip or over night it just has to be within California **Mrs. Cervantes-** if they would approve this Grant it would be after the summer, June 2024 **Mr. Alonso-** It's a competitive grant the deadline is December 14, 2023 were trying to get these ideas to use them in the application to bulk up our application to get a better chance of it being granted were also going to make another post on line and people will be able to comment there ideas.

10.3 Discussion: Schedule Committee Meeting

Potential Action: Approve scheduled committee meetings.

Grants: Date: November 9, 2023, Time: 5:30 p.m.

Director Alonso motioned to Approve Scheduled committee meetings. Second by Director Loza. Approved 4 ayes, 0 noes 1 absent.

10.4 Discussion: MOU between the Arvin and Bear Mountain Recreation and Park District sponsoring event at the Arvin Pool Recreation Building.

Potential Action: Approve the MOU between the City of Arvin and Bear Mountain Recreation and Park District sponsoring event at the Arvin Pool Recreation Building.

Director Alonso motioned to Approve the MOU between the City of Arvin and Bear Mountain Recreation and Park District sponsoring event at the Arvin Pool Recreation Building. Second by Director Loza. Approved 4 ayes, 0 noes 1 absent.

11. DISTRICT CLOSED SESSION: None

Director Alonso motioned for Approve to go into close session at 6:55 p.m. Seconded by Director Rodriguez. Approved 4 ayes, 0 noes 1 absent.

12. DIRECTORS TIME:

Denise Loza- Congratulations to Mr. Villalpando and thank you everyone for coming.

Robert Rodriguez- I was late because they were doing construction work, and the traffic was held up, thank you everyone for coming to the meeting I would like the General Manager to provide some microphone or speakers, something that each board member can speak so I can hear everybody I cant hear what they're saying and I would appreciate if the interpreter could come forward so I can hear him **Mrs. Cervantes-** we are looking into getting a headpiece for you **Mr. Rodriguez-** I would appreciate it **Mr. Areola-** if you can consider ADA accommodation for Mr. Rodriguez

Fernando Alonso- I want to thank everyone for coming out tonight for participating in the meeting, there will be a Facebook post for our next meeting it's the third Thursday of the month if you know anyone let them know and comment their ideas so we can put those in the application for the grant **Mrs. Cervantes-** if you didn't sign can you please sing that you were here tonight

Petra Villanueva- thank you very much for coming congratulations Mr. Villalpando for your new position, thank you Mr. Hodges and thank you Mrs. Cervantes for coming and presenting everything and thank you for working very hard on the grant and thank you for all the ideas.

13. ADJOURNMENT

Director Alonso motioned to adjourn the meeting at 7:21 p.m. Seconded by Director Loza. Approved 4 ayes, 0 noes 1 absent.