



**Bear Mountain Recreation and Park District
A Special District
REGULAR MEETING OF THE BOARD OF DIRECTORS**

Thursday, March 19, 2020

David Head Building
10300 San Diego Street
Lamont, California 93241
(www.bearmtnprk.com)

AGENDA

1. REGULAR SESSION: Regular Session to Begin at 6:30 p.m. at David Head Center, Senior Center.

2. CALL TO ORDER AND ROLL CALL:

___ Chairman Perez
___ Vice Chairman Horton
___ Director Rodriguez

___ Director Villanueva
___ Director Jimenez

___ District Manager Cervantes
___ Legal Counsel Hodges

___ Mr. Zamora, Maintenance Supervisor
___ Other Staff: _____

Adjustments to Agenda: Government Code §54954.5(b)(2) provides “upon a determination by two thirds vote of the members of the legislative body present at the meeting, or if less than two thirds of the members are present, a unanimous vote of those member present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a).

3. FLAG SALUTE

4. APPROVE AGENDA AS TO FORM

5. PRESENTATIONS

a) Comite Progreso de Lamont- Baseball Field Project

6. PUBLIC COMMENTS

Anyone wishing to address the Board on any matter not on the agenda may do so now. All person(s) wishing to speak on an item on the agenda may do so at the time the Board considers that item. When speaking please tell the Directors your name. There is a three (3) minute limit per speaker on public comments.

Willful disruption of any of the meetings of the Board of Directors shall not be permitted. If the Chairman finds that there is in fact willful disruption of any meeting of the Board, he/she may order the disrupting parties out of the room and subsequently conduct the Board's business without them present. Such persons will be barred from further audience before the Board unless permission to continue is granted by a majority vote of the Board.

7. ORAL COMMUNICATIONS

8. WRITTEN COMMUNICATIONS

9. CONSENT AGENDA

Items are considered routine, non-controversial and generally approved in a single motion. A board member may request to have an item removed from the consent calendar for discussion or to be deferred. (May include Minutes, Financials, Resolutions, and Policy & Procedure matters).

- 9.1 Minutes
- 9.2 Pre-signed Vouchers
- 9.3 List of Bills

10. DEPARTMENT REPORTS:

General Manager Report:

- 10.1 Maintenance – Update
- 10.2 Recreation – Update
- 10.3 District Manager – Update

11. CALENDAR OF EVENTS:

- 11.1 Committee Meetings – Update
- 11.2 Events – Schedule for David Head Center
- 11.3 Events – Senior Center

12. DISTRICT BOARD MATTERS:

121. COMITE PROGRESO DE LAMONT- BASEBALL FIELD PROJECT

Discussion: Comite Progreso de Lamont offers to donate funds to renovate/upgrade the north east baseball field. They would like to donate funds for the materials and supplies. Also community members with expertise on fencing, pouring cement and others would volunteer to help our staff with the project.

Potential Action: Approve negotiation of a memorandum of understanding for the Baseball Field Project.

12.2 Committee Meetings

Discussion: Agenda and scheduling of upcoming Committee Meetings.

Personnel Committee: Thursday, April 2, 2020 @ 4:00 pm

Budget/Salary/Finance: Friday, April 3, 2020 @ 12:30 pm

Potential Action: Approval of upcoming Committee Meetings and Agendas.

12.3 Trash Cleanup- Harim Garcia

Discussion: Request for Bear Mountain Recreation and Park District to sponsor a community cleanup event they would start at Bear Mountain Park. They would like the District to donate supplies and pick up the trash bags afterwards. It would be on a Saturday the date is still not determined.

Potential Action: Approve sponsoring community clean up event.

12.4 Resolution 2020-02 iPad for Board Members

Discussion: Resolution 2020-02 Tablet Use Policy.

Potential Action: Approve Resolution 2020-02.

12.5 Art Class - Sponsored by Supervisor Couch

Discussion: Supervisor Couch would like to have an Art Class in the District's facility. This class would provide a program for kids to keep them off the streets. Potentially a 12-week class for about 20 students; Details are still being worked out. Supervisor Couch's office would provide the funds to pay an artist from the Art Council and supplies. The District would be sponsoring the class by providing the building.

Potential Action: Approve sponsoring the building for the Art Class.

12.6 Bid Process for the Per Capita Funds- Tennis Court Project and WP Basketball Resurfacing.

Discussion: Begin Bid process for the Tennis Court Project (Fencing, Lighting and Resurfacing). Begin Bid process for Weedpatch Park basketball court.

Potential Action: Approve to start the bid process for the above projects.

12.7 2018-19 Audit engagement letter

Discussion: 2018-19 Audit engagement letter for their services.

Potential Action: Approve the 2018-19 Audit engagement letter.

12.8 COVID-19 Pandemic- Event Cancellations

Discussion – Executive Order N-25-20: direction for the cancellation of large gatherings of more than 250 people, social distancing for all other gatherings, and Brown Act accommodations, among other provisions.

- 12.9 2020 Special District Leadership Academy San Diego Workshop- Jesus Perez**
Discussion- Mr. Perez would like to attend 2020 Special District Leadership Academy San Diego. Registration Fee \$600.00. Dates: April 19, 2020 to April 22, 2020.
Potential Action-Approve Mr. Perez attend 2020 Special District Leadership Academy San Diego.

13. FINANCIAL REPORTS:

- 13.1** Review of District’s Financial Accounts – Action
- 13.2** QuickBooks Reports – Aged payables, balance sheet, profit and loss

14. DISTRICT CLOSED SESSION:

15. DIRECTORS TIME:

A Director on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification or make a brief announcement or make a brief report on his or her own activities. A member may provide reference to staff or other resources for factual information request staff to report back to the body at subsequent meeting concerning any matter or take action to direct staff to place a matter of business on a further agenda.

16. ADJOURNMENT

Any person with a disability who requires accommodations in order to participate in the meeting should telephone Lorena Cervantes 661-845-0757, at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation

DECLARATION OF POSTINGS: I declare under penalty of perjury, that I am employed by the Bear Mountain Parks and Recreation District and I Posted the foregoing agenda at the District office and website.

District Manager, Lorena Cervantes