



Bear Mountain Recreation and Park District  
A Special District  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
Thursday, July 15, 2021  
David Head Building  
10300 San Diego Street  
Lamont, California 93241  
(www.bearmtnprk.com)

**MINUTES**

1. REGULAR SESSION
2. CALL TO ORDER

The regular board of directors meeting of Bear Mountain Recreation and Park District was held Thursday, June 17, 2021, at 6:30 pm in the David Head Center at 10300 San Diego Street, Lamont, California. The district is a political subdivision in the State of California.

**Present:** Chairman Perez, Vice Chairwoman Villanueva, Director Pimentel, and Director Alonso, absent Director Jimenez

**Staff Present:** District Counsel; Nathan Hodges and District Manager, Lorena Cervantes, Maintenance supervisor Mr. Zamora, and Mrs. Horton

3. **FLAG SALUTE**

Meeting called to order at 6:30 p.m. Flag Salute: Chairwoman Villanueva

4. **APPROVE AGENDA AS FORM**

**Director Perez motioned for approval of agenda as to form. Seconded by Director Alonso. Approved 4 ayes, 0 noes and 1 absent.**

5. **PRESENTATIONS-United Way of Kern County-The Born Learning Trail  
Mr. Jimenez arrived at 6:41 p.m.**

6. **PUBLIC COMMENTS**

a. None

**7. ORAL COMMUNICATIONS**

a. None

**8. WRITTEN COMMUNICATIONS**

a. None

**9. CONSENT AGENDA**

Items are considered routine, non-controversial and generally approved in a single motion. A board member may request to have an item removed from the consent calendar for discussion of to be deferred. (May include Minutes, Financials, Resolutions, and Policy & Procedure matters).

**9.1** Minutes

**9.2** Pre-signed Vouchers

**9.3** List of Bills

**Director Alonso motioned for approval of consent agenda. Seconded by Director Perez. Approved 5 ayes, 0 noes and 0 absent.**

**10. DEPARTMENTS REPORTS:**

**General Manager Report:**

**10.1 Maintenance -Mr. Zamora-** We have been working on the dug outs and maintaining the parks, and two weeks ago I started the Arborist classes.

**10.2 Recreation- Ms. Horton-** we have our Jr. Giants league going I know we are supposed to start this week I know that Rosalva had a meeting this past week I know that she is up too 50 participates as of today and I am at 62 our numbers are still low were giving out flyer were trying to keep it going, Arvin is doing 5 to 18, Lamont 7 to 13 I believe

**10.3 Website/social media- Mrs. Horton-** the website has been updated.

**10.4 District Manager-** On June 3<sup>rd</sup> we had our insurance audit I have this on the agenda for discussion, I submitted the technology grant application I meet with the grant committee and we went over it when we meet we also went over the notice of exempt and the CEQA documents as well that we needed to finalize the Per Capital application for that we just have to wait for them to approve the application and when they approve the application they will come up with contracts and then they will send them to us so you guys can approve the application, when the dug outa are done will come up with the date to thank them and next week ill be at the conference.

**11. CALENDAR OF EVENTS:**

**11.1 Committee Meetings**

**-Grant Committee- Mrs. Cervantes-**I meet with the grant committee we went over the grants we were going to submit; we finalized them and submitted the applications necessary.

**-Budget/Salary/Finance Committee- Mrs. Cervantes-** I also meet with budget, salary, and finance committee we made some changes on the 2021-2022 on the budget and it was on the revenue page I have this item for discussion.

**-BMRPD Property Ad Hoc Committee- Mr. Jimenez-** LAFCO can inform us with most of the information needed **Mr. Hodges-** what a landman or landwoman does is that they look at the various APM and through a chain of title determine who owns specific APM **Mr. Jimenez-** what is APM **Mr. Hodges-** the APM is the parcel number, each piece of property has a APM or a ATM the ATM is the tax number and APM is the parcel number, when you look at a parcel map each parcel has its own number so there able to trace back to see the specific owner is for each parcel and they can run title reports and determine, LAFCO can give you that information, LAFCO is more concern in what are the boundaries in the district they can give us the boundaries they can give us the map but they are not going to have specific information for each property **Mr. Perez-** I email LAFCO and I haven't got a reply from them.

**11.2 Events-Schedule for David Head Center- Mrs. Cervantes-** as of now I do not have anything scheduled that might change after June 15, 2021, they haven't contacted us about opening the Senior Center and I have this on the agenda to see what you guys think about reopening.

**11.3 Events-Senior Center- None**

## **12. DISTRICT BOARD MATTERS:**

**12.1 Discussion:** Resolution 2021-02 This resolution is to approve the nomination of Jesus G. Perez for election to the CARPD board of directors.

**Potential Action:** Approve Resolution 2021-02

**Mrs. Cervantes-** there is some openings in the CARPD board and Director Perez would like to be part of that board and in order for him to be part of that board on of the policies is that we have to approve resolution in order for him to get nominated to be on that board like I said CARPD works with a lot of legislative laws and there's a lot of things that would benefit the district if he was part of that board **Mr. Perez-** Mr. Hodges is it okay if I make a statement **Mr. Hodges-** yes as long as you make it as a member of the public not as a board member **Mr. Perez-** I would like to make a statement as a member of the public, going through the board responsibilities and the qualifications to be on the board for CARPD is like what the General Manager said, I will be reading from there page the CARPD is the governing body for all the policy decisions education member services and advocacy to recreation and park district through out California so they generally meet four to five times a year and typically is done up north is a commitment but it would not have an affect my participation with the board if anything it would bring more resources and it would be another ability to network and be on top of more opportunities that could apply to our district in Lamont and Arvin **Mr. Jimenez-** I think is a great idea to have one of our board members to be on the CARPD board and advocate for our district.

**Director Jimenez motioned to approve Resolution 2021-02. Seconded by Director Pimentel. Approved 4 ayes, 0 noes and 1 abstain.**

**12.2 Discussion:** United Way of Kern County would like to install at Bear Mountain Park the Born Learning Trail and donate 20 shade trees.

**Potential Action:** Approve installation of the Born Learning Trail and 20 shade trees.

**Director Jimenez motioned to Approve contention of the legal counsel of approving of the language. Seconded by Director Perez. Approved 5 ayes, 0 noes and 0 absent.**

**12.3 Discussion:** Re-opening the District-Renting out our facilities and opening the restrooms, Following State and Kern County guidelines.

**Potential Action:** Approve to reopen the district.

**Mrs. Cervantes-**the policy is that when we close the district that we follow the state guidelines and now that they are reopening are you guys wanting to reopen and start renting everything out again I know that there is still some guidelines that we need to follow regarding the mask some people are still going to have to wear there mask if they are not vaccinated the only thing that we can do is to self a test that they are vaccinated I think we should start renting out our facilities, we need too.

**Director Perez motioned to Approve to reopen the district. Seconded by Director Jimenez. Approved 5 ayes, 0 noes and 0 absent.**

**12.4 Discussion:** CAPRI Audit- Verbal Recommendations

**12.5 Discussion:** Re allocation of Funds of a special project to another special project that is a priority.

**Potential Action:** Approve re-allocation of funds for a special project that requires priority.

**Mrs. Cervantes-** we had our insurance audit and I have attached our scoring and recommendations.

**Director Perez motioned to approve re-allocation of funds for a special project that requires priority. Seconded by Director Jimenez. Approved 5 ayes, 0 noes and 0 absent.**

**12.6 Discussion:** Review 2021/2022 Financial Budget

**Potential Action:** Approve 2021-2022 Budget

**Director Perez motioned to approve 2021-2022 Budget. Seconded by Director Villanueva. Approved 5 ayes, 0 noes and 0 absent.**

**12.7 Discussion:** Yovani Jimenez would like to attend SDLA Governance Conference for elected official (common opportunities and challenges facing special districts) September 26- September 29, 2021, in Lake Tahoe.

**Potential Action:** Approve Yovani Jimenez to attend SDLA Governance Conference for elected official (common opportunities and challenges facing special districts) September 26- September 29, 2021, in Lake Tahoe.

**Director Perez motioned to approve Yovani Jimenez to attend SDLA Governance Conference for elected official (common opportunities and challenges facing special districts) September 26-September 29, 2021, in Lake Tahoe. Seconded by Director Pimentel. Approved 5 ayes, 0 noes and 0 absent.**

**12.8 Discussion:** To create a gala dinner night as a fundraiser.  
**Mr. Villanueva-** I would like to keep open for discussion.

**12.9 Discussion:** Agenda and scheduling of upcoming Committee Meeting.

**Ad hoc community outreach committee-** Wednesday, June 30, 2021, at 5:00 p.m. to discuss to identify community leader's business and organizations that could help the district by giving a donation, creating recreational activities or collaborate with districts to do a farmers' market.

**Potential Action:** Approval of upcoming Committee Meeting and Agenda

**Director Perez motioned for approve of upcoming Committee Meetings on June 30, 2021, at 5:00 p.m. and Agenda. Seconded by Director Jimenez. Approved 5 ayes, 0 noes and 0 absent.**

### **13. FINANCIAL REPORTS:**

**13.1** Review of District's Financial Accounts- Action

**13.2** QuickBooks Reports- Aged payable, balance sheet, profit, and loss

**Director Villanueva motioned for approval of Financial Reports items 13.1 and 13.2. Seconded by Director Perez. Approved 5 ayes, 0 noes and 0 absent.**

### **14. DISTRICT CLOSED SESSION:**

**a. None**

### **15. DIRECTORS TIME:**

**Yovani Jimenez-** I hope to work more with Unite Way.

**Fernando Pimentel-** thank you to everyone for coming.

**Yovani Jimenez-** I want to thank everyone for coming today.

**Petra Villanueva-** good night and thank you for coming.

**Jesus Perez-** no comment.

### **16. ADJOURNMENT**

**Director Villanueva motioned to adjourn the meeting at 8:31 p.m. Seconded by Director Alonso. Approved 5 ayes, 0 noes and 0 absent.**

