



Bear Mountain Recreation and Park District  
A Special District  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
Thursday, January 16, 2020  
David Head Building  
10300 San Diego Street  
Lamont, California 93241  
(www.bearmtnprk.com)

**MINUTES**

1. REGULAR SESSION
2. CALL TO ORDER

The regular board of directors meeting of Bear Mountain Recreation and Park District was held Thursday, December 19, 2019, at 6:30 pm in the Senior Center at 10300 San Diego Street, Lamont, California. The District is a political subdivision in the State of California.

**Present:** Chairman Perez, Director Horton, Director Villanueva and Director Rodriguez

**Absent:** Director Jimenez

**Staff Present:** District Counsel; Nathan Hodges, District Manager, Lorena Cervantes Maintenance Supervisor; Anthony Zamora and Joshlyn Horton

3. **FLAG SALUTE**

Meeting called to order at 6:33 p.m. Flag Salute: Chairman Jesus Perez

4. **APPROVE AGENDA AS FORM**

Director Horton motioned for approval of agenda as to form. Seconded by Director Rodriguez. Approved 4 ayes, 0 noes and 1 absent.

**5. PRESENTATIONS**

- a. None

**6. PUBLIC COMMENTS**

- a. None

**7. ORAL COMMUNICATIONS**

- a. None

**8. WRITTEN COMMUNICATIONS**

- a) None

**9. CONSENT AGENDA**

Items are considered routine, non-controversial and generally approved in a single motion. A board member may request to have an item removed from the consent calendar for discussion of to be deferred. (May include Minutes, Financials, Resolutions, and Policy & Procedure matters).

**9.1** Minutes

**9.2** Pre-signed Vouchers

**9.3** List of Bills

**Director Horton motioned for approval of consent agenda. Seconded by Director Rodriguez. Approved 4 ayes, 0 noes and 1 absent.**

**10. DEPARTMENTS REPORTS:**

**General Manager Report:**

**\*Mr. Jimenez arrived at 6:41 pm**

**10.1** Maintenance -Update

**10.2** Recreation- Update

**10.3** District Manager- Update

**11. CALENDAR OF EVENTS:**

**11.1** Committee Meetings-Update

**11.2** Events-Schedule for David Head Center

**11.3** Events-Senior Center

**12. DISTRICT BOARD MATTERS:**

**12.1** **2020 HOLIDAY SCHEDULE**

**Discussion:** 2020 Holiday Schedule

**Potential Action:** Approve the 2020 Holiday Schedule

**Director Horton motioned for approval of the Holiday Schedule. Seconded by Director Rodriguez. Approved 5 ayes, 0 noes, and 0 absent.**

**12.2 Discussion:** Board Organization Chart  
Table for next board meeting

**12.3 Discussion:** 2020 Board Committees  
**Potential Action:** Approve 2020 Board Committees  
Table for next board meeting

### **13. FINANCIAL REPORTS**

**13.1** Review of Districts Financial Accounts-Action

**13.2** QuickBooks Reports-Aged payables, balance sheet, profit and loss

**Director Horton motioned for approval of Financial Reports. Seconded by Director Rodriguez. Approved 5 ayes, 0 noes and 0 absent.**

### **14. DISTRICT CLOSED SESSION:**

**14.1** Public Employee Performance Evaluation (54957)- Title: Maintenance Supervisor

**14.2** Public Employee Performance Evaluation (54957)- Title: General Manager

**Director Rodriguez motioned to go into closed session at 7:16 p.m. Second by Director Villanueva. Approved 5 ayes, 0 noes, and 0 absent.**

The board came out of closed session at 8:50 p.m. **Mr. Hodges** – during closed session the board discussed both items both items under closed session agenda Public Employee Performance Evaluation the board voted and approved performance compensation increase for the maintenance supervisor no action was taken related to the performance evaluation of the general manager the general manager is directed to put that item back on the agenda for January regular board meeting.

### **15. DIRECTORS TIME:**

### **16. ADJOURNMENT**

**Director Horton motioned to adjourn the meeting at 8:53 p.m. Seconded by Director Villanueva. Approved 5 ayes, 0 noes and 0 absent.**