



Bear Mountain Recreation and Park District  
A Special District  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
Thursday, November 21, 2019  
David Head Building  
10300 San Diego Street  
Lamont, California 93241  
(www.bearmntnprk.com)

**MINUTES**

1. REGULAR SESSION
2. CALL TO ORDER

The regular board of directors meeting of Bear Mountain Recreation and Park District was held Thursday, October 17, 2019, at 6:30 pm in the Senior Center at 10300 San Diego Street, Lamont, California. The District is a political subdivision in the State of California.

**Present:** Chairman Perez, Director Rodriguez, Director Villanueva, Director Jimenez

**Absent:** Director Horton

**Staff present:** District Counsel; Nathan Hodges, District Manager; Lorena Cervantes and Maintenance Supervisor; Anthony Zamora

3. FLAG SALUTE

Meeting called to order at 6:35 p.m. Flag Salute: Chairman Jesus Perez

4. APPROVE AGENDA AS TO FORM

**Director Rodriguez motioned for approval of agenda as to form. Seconded by Director Jimenez. Approved 4 ayes, 0 noes and 1 absent.**

5. PRESENTATIONS

a) None

6. PUBLIC COMMENTS

a) None

7. ORAL COMMUNICATIONS
  - a) None
8. WRITTEN COMMUNICATIONS
  - a) None
9. CONSENT AGENDA

Items are considered routine, non-controversial and generally approved in a single motion. A board member may request to have an item removed from the consent calendar for discussion or to be deferred. (May include Minutes, Financials, Resolutions, and Policy & Procedure matters).

- 9.1 Minutes
- 9.2 Pre-signed Vouchers
- 9.3 List of Bills

**Director Rodriguez motioned for approval of consent agenda. Seconded by Director Jimenez. Approved 4 ayes, 0 noes and 1 absent.**

10. DEPARTMENT REPORTS:  
General Manager Report:
  - 10.1 Maintenance- Update
  - 10.2 Recreation-Update
  - 10.3 District Manager-Update

11. CALENDAR OF EVENTS:
  - 11.1 Committee Meetings –Update
  - 11.2 Events – Schedule for David Head Center
  - 11.3 Events – Senior Center

**12. DISTRICT BOARD MATTERS:**

- 12.1 Committee Meetings

**Director Villanueva motioned for approval of upcoming Committee Meetings and Agenda. Seconded by Director Jimenez. Approved 4 ayes, 0 noes, and 1 absent.**

- 12.2 Policy No. 2- Facility Use and Fees and Charges Policy

**Director Rodriguez motioned for approval of amendments recommended for Policy No. 2. Facility Use and Fees and Charges Policy. Seconded by Director Jimenez. Approved 4 ayes, 0 noes, and 1 absent.**

12.3 Sponsor Facility on November 15, 2019

**Director Rodriguez motioned for approval of sponsoring the facility on November 15, 2019 for a Thanksgiving dinner provided by Church Promise of Hope. Seconded by Director Villanueva. Approved 4 ayes, 0 noes and 1 absent.**

12.4 Bear Mountain Recreation and Park District Presentation

Table this item until changes have been made and presented them to the board.

12.5 Board Training- Yovani Jimenez

**Director Villanueva motioned for approval of webinar training for Yovani Jimenez. Seconded by Director Jimenez. Approved 3 ayes, 1 noe and 1 absent.**

12.6 Minutes

**Director Rodriguez motioned for approval of Resolution 19-04 regarding recording of minutes. Appropriate styles of minutes are “action” minutes or “brief summary” minutes. “Verbatim” style minutes should not be used. Seconded by Director Jimenez. Approved 4 ayes, 0 noes and 1 absent.**

13. FINANCIAL REPORTS:

**13.1** Review of District’s Financial Accounts – Action

**13.2** QuickBooks Reports – Aged payables, balance sheet, profit and loss

**Director Rodriguez motioned for approval of Financial Reports. Seconded by Director Jimenez. Approved 4 ayes, 0 noes and 1 absent.**

14 DISTRICT CLOSED SESSION:

**14.1** Significant exposure to litigation pursuant to § 54956.9(b): One Case: Dealing with Potential Independent Contractors.

**Director Rodriguez motioned to go into closed session at 7:39 p.m. Seconded by Director Jimenez. Approved 4 ayes, 0 noes and 1 absent.**

**Director Rodriguez motioned to come out of closed session at 8:00 p.m. Seconded by Director Jimenez. Approved 4 ayes, 0 noes and 1 absent. No Action taken**

15 DIRECTORS TIME:

16 ADJOURNMENT

**Director Rodriguez motioned to adjourn the meeting at 8:04 p.m. Seconded by Director Villanueva. Approved 4 ayes, 0 noes and 1 absent.**