



Bear Mountain Recreation and Park District  
A Special District  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
**Thursday, July 18, 2024**  
David Head Building  
10300 San Diego Street  
Lamont, California 93241  
(www.bearmtnprk.com)

**MINUTES**

1. REGULAR SESSION
2. CALL TO ORDER

The regular board of directors meeting of Bear Mountain Recreation and Park District was held Thursday, June 20, 2024, at 6:30 pm in the David Head Center at 10300 San Diego Street, Lamont, California. The district is a political subdivision in the State of California.

**Present:** Chairman Jesus Perez, Vice Chairman Petra Villanueva, Director Denise Loza, Director Fernando Alonso, and Director Robert Rodriguez.

**Staff Present:** District Manager Mrs. Cervantes, Maintenance Supervisor Mr. Villalpando, Recreation Coordinator Mrs. Gonzalez, and District Counsel Mr. Hodges.

3. **FLAG SALUTE**

Meeting called to order at 6:30 p.m. Flag Salute: Chairman Mr. Perez

4. **APPROVE AGENDA AS FORM**

**Director Rodriguez motioned for approval of agenda as to form. Seconded by Director Villanueva. Approved 5 ayes, 0 noes, 0 absent.**

5. **PRESENTATIONS –**

- 5.1 Update on Dept of Energy C-LEAP Resilience Analysis of David Head Center”  
**Mrs. Cervantes-** They were not able to attend they will try to come in August.

6. **PUBLIC COMMENT-** Gabriel Chavez- I just came because I got a paper from the District Manager that there was going to be fines that's my first point my next one is that we have more than five years playing soccer and we never had an issue the field has not been used for five years and now there are putting me a lot of obstacles for me to use it first one million dollar insurance now three million dollars insurance I don't know what the problem is there's never been any issues with the police since I started laying here there hasn't been any violence I would like sit with you guys to discuss this **Sergio-** I'm here to ask a few questions in regards to the state of the park **Jose Sandoval-** I'm from Bakersfield but are kids are playing in a tournament her in Lamont and the field should be able to be use be everyone and the restrooms are closed and not available either **Mr. Rodriguez-** can you answer any of these concerns **Mrs. Cervantes-** the restrooms were voted to be closed due to liability issues **Mr. Hodges-** the district has had a rental policy related to all the district facilities weather is this the park, Weedpatch Park, Picnic tables there's and entire policy that outlines what the breakdown is to rent that your talking about sharing the park like the baseball league and the soccer league that are out there those are district activities so they are going to take priority to anybody else using the park because those are 100 percent funded by the district and it's a district activity if you want to play there much opportunity to play as anyone out there except when the district activities are taking place they are going to take priority and all other times you are more than welcome to come and talk to the district manager and schedule times and actually have the entire filed for yourself there's a policy and application and you can book it out weeks in advance you can have a whole scheduled set up were your group has rented this and if you have a nonprofit is renting it is even cheaper to do the issue is coming up with the insurance and weather that an umbrella policy a general liability policy however you are going to do it you're going to submit that to the general manager she then runs it by the insurance company that insures the district and they can say yes this is going to work or no this is not going to work there's lots of ways the district can work with you to resolve this and I'm sure if you do rent it and you provide the security guard for access to the bathroom the board would be more than willing to allow you to use that because you would be insuring it with your insurance at that point and time and there is a way to resolve this but is not to have the district pay every time that they are destroyed that's what has happened people have gone in basically ripped the toilets off of the ground and broken every single part of it at the moment it opens up its destroyed so there is a way to resolve it and I recommend that you come and talk to the district manager because she's got the policy and she's got an application and they will be more than willing to rent it out ad make something happen that works with you and your kids because that's what the district wants to do **Public-** renting it out it gives us access to the restrooms **Mr. Hodges-** yes if there are some terms outline and your insurance is covering then there wouldn't be a problem you'll get a key to the restroom and one you would be responsible for opening it up and you turn the key back when your done with the rental if you rent it you have the entire field to yourself nobody else can us it Gabriel Chavez- the insurance had been going up one million, two million, three million and I have been selling tacos and nobody has gotten sick and why are you doing this now. **Mr. Perez-** thank you for your comment, we don't set the insurance rate unless his permitted is not legal selling food **Mr. Alonso-** I just want to make a comment on the comment that was made that there was no issues in the last five years I can't say specifically that there hasn't

been any issues in the last five years but in moving forward everything does have to be legal everything has to be under the law, correct me if I'm wrong we do have does applications for you there is a process that applies to everybody you mention that there are a lot of families that are affected but there is a lot of families effected in our side as well that are involved in our district program there are also kids and there families as well for my understanding when its during our soccer season and baseball that is going to take priority ad aside form those times everybody is going to have the opportunity to apply for those time slots, like mention with the insurance we don't control those rates, the district has more recreation activities than in the past **Mr. Perez-** in the past we have talked about a key system in renting the field is that still in place **Mrs. Cervantes-** when Mr. Chaves has rented the field before he would get the restroom keys and he got fingered printed to be able to get the key so who ever rents it and wants to get a key needs to get fingerprinted

## 7. CONSENT AGENDA

Items are considered routine, non-controversial and approved in a single motion. A board member may request to have an item removed from the consent calendar for discussion of to be deferred. (May include Minutes, Financials, Resolutions, and Policy & Procedure matters).

- 7.1 Minutes
- 7.2 Pre-signed Vouchers
- 7.3 List of Bills
- 7.4 Review of District's Financial Accounts
- 7.5 QuickBooks Reports- Aged payables, balance sheet, profit, and loss.
- 7.6 Events- Schedule for David Head Center
- 7.7 Events- Senior Center
- 7.8 Lamont Chamber of Commerce- Approve sponsoring use of David Head Building

**Director Rodriguez motioned for approval of the consent agenda 7.1-7.8. Seconded by Director Villanueva. Approved 5 ayes, 0 noes, 0 absent.**

## 8. DEPARTMENTS REPORTS:

### General Manager Report:

- 8.1 **Maintenance -Mr. Villalpando-** here at Bear Mountain we have installed new LED Lighting in the hall the trees have also been trimmed here at the park and we should be getting our riding mower sometime next week, we also did a walkthrough for the walking path in the park, at Weedpatch Park we've been having a lot of graffiti I switched the timer for them to stay a little longer, the Lamont Pool I'm getting estimates to get the whole pool pump room redone to see if we can get it running I've still been poring the chemicals in manually until we figure something out, Arvin Pool is up and running pool has been open everything is good there
- 8.2 **Recreation- Mrs. Gonzalez-** I've been working on baseball we have almost 400 kids and we are still open to receive more kids we are using Alicante School because we don't fit in Bear Mountain Park today, I asked Alicante School to allow is to use four

days Monday, Wednesday, Thursday and Saturday so we can have Saturday games as well

**8.3 District Manager-**

a) **Written Communications-**

b) **Oral Communications- None**

**Mrs. Cervantes-** we went to a conference the week of May 21<sup>st</sup> and at the conference they let us know that there's a workplace violence prevention plan that needed to be in place for July 1<sup>st</sup> so I was at the conference I was sending all the information to Nathan because they said it had to go through our attorney when we put this in place is something CAL OSHA is requiring and I in contact with our insurance to see if its something that is being required so that is something our attorney has been working on and his going to be giving us a training next week, I also had a budget committee meeting I did not have the five year plan committee meeting I will try to scheduled that in August, July is going to be a busy month because I'm going to be working on the audit the week of the July 8<sup>th</sup> I will be having the financial audit and the week of July 21<sup>st</sup> I will be having the insurance audit that is something that Mr. Villalpando will be working on checking all the facilities making sure everything is in order and like Mr. Villalpando mention summer started the pool will be open June 18<sup>th</sup> – July 28<sup>th</sup> for six weeks we have had 30 kids come so far, it's a good starting we will never have the money we put out but at least we had the 30 kids the first two days, we have also had some ,meetings with the solar company and there is a resolution on here that you guys will talk about, Mr. Perez and Mr. Hodges met with the solar company and the bank and then Mr. Hodges and myself met with them at another meeting, we have been working on the purchasing policy as well we had an outdated credit card policy so that is something that he added to the purchasing policy that he provided last month we added a new credit card policy, we have been working in a lot of different things

**9. CALENDAR OF EVENTS:**

**9.1 Committee Meetings- District Manager-** I met with the budget committee we went over the draft that I provided last month the only change that we had was that I forget to put down the expense of the elections because we are up for elections this year everything else is the same

**10. PUBLIC HEARING**

**10.1 RESOLUTION ADOPTING CERTAIN FINDINGS AND APPROVING ENERGY SERVICE CONTRACTOR FOR ENERGY RELATED IMPROVEMENTS TO DISTRICT FACILITIES WITH SITELOGIQ.**

Public Earing: Open Public Hearing, and receive public testimony

Potential Action: Adoption of the Resolution adopting certain findings and approving energy service contract with SiteLogIQ.

**Mr. Perez-** we Open Public Hearing at 7:15pm, we are closing Public Hearing at 7:15pm

**Director Villanueva motioned to approve the adoption of the Resolution adopting certain findings and approving energy service contract with SiteLogIQ. Seconded by Director Loza. Approved 5 ayes, 0 noes, 0 absent.**

**11. DISTRICT BOARD MATTERS:**

- 11.1 Discussion:** Workplace Violence Prevention Plan  
**Potential Action:** Approve the Workplace Violence Prevention Plan  
**Potential Direction:** Direct District Manager to Schedule Workplace Violence Prevention Training Prior to July 1, 2024

**Director Alonso motioned to approve to Direct District Manager to Schedule Workplace Violence Prevention Training Prior to July 1, 2024. Seconded by Director Loza. Approved 4 ayes, 0 noes, 1 absent.**

- 11.2 Discussion:** Purchasing System Regulation Pursuant to Government Code 54202 and 54204.  
**Potential Action:** Approve the Purchasing System Regulation.

**Director Alonso motioned approving the Purchasing System Regulation. Seconded by Director Rodriguez. Approved 5 ayes, 0 noes, 0 absent.**

- 11.3 Discussion:** Uniform Public Construction Cost Accounting Act Resolution 2024-01  
**Potential Action:** Approve Uniform Public Construction Cost Accounting Act Resolution 2024-01

**Director Alonso motioned to approve Uniform Public Construction Cost Accounting Act Resolution 2024-01. Seconded by Director Villanueva. Approved 5 ayes, 0 noes, 0 absent.**

- 11.4 Discussion:** Purchase Policy and Procedure  
**Potential Action:** Approve Purchasing Policy and Procedure Manual

**Director Alonso motioned to approve the Purchasing Policy and Procedure Manual. Seconded by Director Loza. Approved 5 ayes, 0 noes, 0 absent.**

- 11.5 Discussion:** ECAA Loan Application  
**Potential Action:** Provide Direction to District Manager to complete and submit application for ECAA loans application.

**Director Villanueva motioned to approve to Provide Direction to District Manager to complete and submit application for ECAA loans application. Seconded by Director Rodriguez. Approved 5 ayes, 0 noes, 0 absent.**

- 11.6 Discussion:** 2024-25 Budget  
**Potential Action:** Approve 2024-25 Budget

**Director Villanueva motioned to approve the 2024-25 Budget. Seconded by Director Loza. Approved 5 ayes, 0 noes, 0 absent.**

**12. DIRECTORS TIME:**

**Denise Loza-** I want to thank everyone for all their hard work, thank you Mrs. Gonzalez for being out there with the kids

**Robert Rodriguez-** I want to thank our attorney for working with our District Manager on all these district board matters

**Fernando Alonso-** thank you everyone for your continues hard work its amassing to hear that so many children are registered in our baseball, thank you to Mr. Gonzalez and Mr. Villalpando for all the work to our baseball program

**Petra Villanueva-** I do want to say that we must work a little more with the community to avoid misunderstanding and we do have to work with them, the other thing is us finding a solution with the restrooms we need to find something in the middle and want to say that I'm very satisfied with everything that has been done thank you to Mr. Villalpando and the maintenance group and everything that Mr. Hodges has done and I want to thank everyone for working together and I'm happy that we are in good progress when I got here we were in the red and now we are doing good the numbers don't lie and to close everyone have a good night and thank you for being here

**Jesus Perez-** I think director Villanueva brought up a very good point regarding the public facilities of the restrooms we should probably carry this conversation to our attire association at least when we lobby in Sacramento and here locally with our respected county government we don't just provide recreation activities and park manly for people to recreate the restrooms should have been thrown in there when they put it to vote ill keep bringing up the Prop 98 thing till I can't no more that's maybe something that can be thrown on that list a third of our funding disappeared over some years now we are finding our self's with out funding to keep the community pool open or having these restrooms back in different years there was certain requirements that parks needed to have restrooms and I'm not so sure that there is that requirement anymore that is something that maybe we should look up and make sure when we have that sort for question, we want to have those facilities but our funding does not allow it

**13. ADJOURNMENT**

**Director Rodriguez motioned to adjourn the meeting at 7:46 p.m. Seconded by Director Loza. Approved 5 ayes, 0 noes 0 absent.**