



Bear Mountain Recreation and Park District
A Special District
REGULAR MEETING OF THE BOARD OF DIRECTORS
Thursday, December 17, 2020
David Head Building
10300 San Diego Street
Lamont, California 93241
(www.bearmntprk.com)

MINUTES

1. REGULAR SESSION
2. CALL TO ORDER

The regular board of directors meeting of Bear Mountain Recreation and Park District was held Thursday, November 19, 2020, at 6:30 pm in the Senior Center at 10300 San Diego Street, Lamont, California. The District is a political subdivision in the State of California.

Present: Chairman Perez, Director Horton, Director Villanueva, Director Rodriguez, Director Jimenez, is not here yet

Staff Present: District Counsel; Nathan Hodges, District Manager, Lorena Cervantes, Maintenance Supervisor, Anthony Zamora and Joshlyn Horton

3. **FLAG SALUTE**

Meeting called to order at 6:32 p.m. Flag Salute: Chairman Jesus Perez

4. **APPROVE AGENDA AS FORM**

Director Rodriguez motioned for approval of agenda as to form. Seconded by Director Horton. Approved 4 ayes, 0 noes and 1 absent.

5. **PRESENTATIONS**

- a. None

6. **PUBLIC COMMENTS**

- a. None

7. ORAL COMMUNICATIONS

- a. None

8. WRITTEN COMMUNICATIONS

Mrs. Cervantes- I am bringing up two items under written communications we submitted a letter for the mini pitch and received an email thanking us for submitting the letter I currently do not have any new updates, we sent over the photos of the parks **Mr. Perez-** Director Jimenez just joined us the time is 6:35p.m. **Mrs. Cervantes-** I also wanted to give a update the CSDA is working with the County and they got a 2.6 million approve for special district expenditures for COVID were going to go through it and see if there's any we can get funded for

9. CONSENT AGENDA

Items are considered routine, non-controversial and generally approved in a single motion. A board member may request to have an item removed from the consent calendar for discussion of to be deferred. (May include Minutes, Financials, Resolutions, and Policy & Procedure matters).

- 9.1 Minutes
- 9.2 Pre-signed Vouchers
- 9.3 List of Bills

Director Horton motioned for approval of consent agenda with changes. Seconded by Director Rodriguez. Approved 5 ayes, 0 noes and 0 absent.

10. DEPARTMENTS REPORTS:

General Manager Report:

- 10.1 Maintenance -**Mr. Zamora-** were have been working on making it safer around the David Head Building adding brighter lighting
- 10.2 Recreation- **Miss. Horton-** I had a meeting with Nicole that is our person from San Francisco Giants she is a part of our division she wanted to see how we were doing how COVID has affected us and that they are going to continue to do the online
- 10.3 District Manager- **Mrs. Cervantes-** I just have you guys an update on the mini pitch and the COVID I also had a couple of meetings with some CAPRI Board members and General Managers of special districts, I also had a meeting with the Committee de Lamont, I took a couple of sessions of the ADA and a couple of meetings with QuickBooks, tomorrow I have a CAPRI meeting all day. Our power went off the other day in a case like this do I send the employees home **Mr. Jimenez-** do we have a policy of that **Mr. Cervantes-** no we do not **Mr. Hodges-** is a policy that you can create if it complies with the California Employment Law it is a policy you guys can decide on

11. CALENDAR OF EVENTS:

- 11.1** Committee Meetings- **None**
- 11.2** Events-Schedule for David Head Center- all events have been cancelled
- 11.3** Events-Senior Center- all events have been cancelled

12. DISTRICT BOARD MATTERS:

- 12.1** **Discussion**- Possibly parks closing again due to COVID numbers going up.
Potential Action: Approve closing parks if necessary
Mr. Hodges-purple tier allows you to keep operating the way you are as long as those recommendations that we went over previously are posted and are followed, so as long as poster are posted there is no need to close the parks down **Mr. Perez**- no action was taken on this item

13. FINANCIAL REPORTS:

- 13.1** Review of District's Financial Accounts- Action
- 13.2** QuickBooks Reports- Aged payable, balance sheet, profit, and loss

Director Rodriguez motioned for approval of Financial Reports items 13.1 and 13.2. Seconded by Director Horton. Approved 5 ayes, 0 noes and 0 absent.

14. DISTRICT CLOSED SESSION:

- 14.1** **Public Employee Performance Evaluation (54957-** Title General Manager

Director Rodriguez motioned to enter closed session at 7:20 p.m. Seconded by Director Horton. Approved 5 ayes, 0 noes and 0 absent.

Mr. Perez- we are now out of closed session the time is 8:14 p.m. **Mr. Hodges**- during closed session the board of directors discussed item 14.1 and approved the evaluation of the District Manager the board will be setting a special meeting that will take place on December 2, 2020 at 5:30 p.m. to present the 2020 evaluation of the District Manager and no further action took place

15. DIRECTORS TIME:

Petra Villanueva- thank you and good night

Robert Rodriguez- None

Yovani Jimenez- None

Donny Horton- None

Jesus Perez- I direct that the District Manager contacts other members of the CSDA to see if they can collaborate with her regarding a policy for power outage

16. ADJOURNMENT

Director Horton motioned to adjourn the meeting at 8:16 p.m. Seconded by Director Jimenez. Approved 4 ayes, 0 noes and 1 absent.