



**Bear Mountain Recreation and Park District
A Special District
REGULAR MEETING OF THE BOARD OF DIRECTORS**

Thursday, January 16, 2020

David Head Building
10300 San Diego Street
Lamont, California 93241
(www.bearmtnprk.com)

AGENDA

1. REGULAR SESSION: Regular Session to Begin at 6:30 p.m. at David Head Center, Senior Center.

2. CALL TO ORDER AND ROLL CALL:

___ Chairman Perez
___ Vice Chairman Horton
___ Director Rodriguez

___ Director Villanueva
___ Director Jimenez

___ District Manager Cervantes
___ Legal Counsel Hodges

___ Mr. Zamora, Maintenance Supervisor
___ Other Staff: _____

Adjustments to Agenda: Government Code §54954.5(b)(2) provides “upon a determination by two thirds vote of the members of the legislative body present at the meeting, or if less than two thirds of the members are present, a unanimous vote of those member present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a).

3. FLAG SALUTE

4. APPROVE AGENDA AS TO FORM

5. PRESENTATIONS

5.1 United Way of Kern County Berenice Solis, VITA Coordinator and Annelisa Perez, CAIEITC Outreach Specialist- VITA Volunteer Income Tax Assistances Program.

6. PUBLIC COMMENTS

Anyone wishing to address the Board on any matter not on the agenda may do so now. All person(s) wishing to speak on an item on the agenda may do so at the time the Board considers that item. When speaking please tell the Directors your name. There is a three (3) minute limit per speaker on public comments.

Willful disruption of any of the meetings of the Board of Directors shall not be permitted. If the Chairman finds that there is in fact willful disruption of any meeting of the Board, he/she may order the disrupting parties out of the room and subsequently conduct the Board's business without them present. Such persons will be barred from further audience before the Board unless permission to continue is granted by a majority vote of the Board.

7. ORAL COMMUNICATIONS

8. WRITTEN COMMUNICATIONS

9. CONSENT AGENDA

Items are considered routine, non-controversial and generally approved in a single motion. A board member may request to have an item removed from the consent calendar for discussion or to be deferred. (May include Minutes, Financials, Resolutions, and Policy & Procedure matters).

9.1 Minutes

9.2 Pre-signed Vouchers

9.3 List of Bills

10. DEPARTMENT REPORTS:

General Manager Report:

10.1 Maintenance – Update

10.2 Recreation – Update

10.3 District Manager – Update

11. CALENDAR OF EVENTS:

11.1 Committee Meetings – Update

11.2 Events – Schedule for David Head Center

11.3 Events – Senior Center

12. DISTRICT BOARD MATTERS:

12.1 2020 Board Organization Chart

Discussion: Vote on 2020 Board Organizational Chart

Potential Action: Approve 2020 Board Organizational Chart

12.2 2020 Board Committees

Discussion: 2020 Board Committees

Potential Action: Approve 2020 Board Committees

12.3 Resolution No. 2020-01

Discussion: Proposed resolution for retention and destruction of District Records.

Potential Action: Approve resolution No. 2020-01

12.4 VITA Volunteer Income Tax Assistances Program

Discussion: VITA Volunteer Income Tax Assistances Program.

Potential Action: Approve use of Facility for the VITA Volunteer Income Tax Assistances Program.

12.5 Yovani Jimenez

Discussion: Webinar Training- Good Governance

Potential Action: Approve webinar training on Good Governance for Yovani Jimenez.

12.6 Committee Meetings

Discussion: Agenda and scheduling of upcoming Committee Meeting.

Community Outreach- February 28, 2020 @ 4:00 p.m.

Potential Action: Approval of upcoming Committee Meeting and Agenda.

13. FINANCIAL REPORTS:

13.1 Review of District's Financial Accounts – Action

13.2 QuickBooks Reports – Aged payables, balance sheet, profit and loss

14. DISTRICT CLOSED SESSION:

14.1 Public Employee Performance Evaluation (\$54957) – Title: General Manager

15. DIRECTORS TIME:

A Director on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification or make a brief announcement or make a brief report on his or her own activities. A member may provide reference to staff or other resources for factual information request staff to report back to the body at subsequent meeting concerning any matter or take action to direct staff to place a matter of business on a further agenda.

16. ADJOURNMENT

Any person with a disability who requires accommodations in order to participate in the meeting should telephone Lorena Cervantes 661-845-0757, at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation

DECLARATION OF POSTINGS: I declare under penalty of perjury, that I am employed by the Bear Mountain Parks and Recreation District and I Posted the foregoing agenda at the District office and website.

District Manager, Lorena Cervantes