

Bear Mountain Recreation and Park District

10300 San Diego St. Lamont, CA 93241

NOTICE OF SEASONAL VACANCY

Original Posting Date: March 27, 2020

Pool Manager (1 position)

Salary: \$14.00- \$16.00 per hour

Site: Arvin and Lamont Pools

Time: 12:30 p.m. – 6:30 p.m. Tuesday-Friday, 12:30 p.m. -5:30 p.m. Saturday – Sunday

When: Tuesday – Sunday Summer 2020 – Dates to be determined

REQUIRED QUALIFICATIONS:

- 21 years of age or older
- Four years of aquatic employment in a supervisory capacity.
- Holds a valid California state driver's license
- Upon hire must possess:
 - Lifeguard training, First Aid/CPR/AED provided by the American Red Cross, or Equivalent
 - High School diploma OR GED equivalent
- Knowledge of:
 - Techniques and methods of swimming instruction for all age levels;
 - Principals and practices of preventive lifeguarding, water rescues, first aid and CPR;
 - Proper English usage, vocabulary, spelling punctuation, and grammar
 - Pool Cleaning and maintenance
- Skilled in:
 - Providing efficient customer service and communicating clearly and objectively both verbally and in writing
 - Organization and Prioritizing
 - Thoroughly carry out written and oral instructions
 - Swimming with proficiency and endurance

RESPONSIBILITIES:

- Effectively train, supervise, and evaluate subordinates
- Investigating and reporting complaints and accidents
- Maintain accurate financial record keeping and reporting procedures
- Working independently and delegating tasks

- Establishing and maintaining effective working relationships with those contacted in the course of work including district and government officials, community groups, the general public
- Applying safe work practices
- Organize swim lessons, community events, and pool rentals
- Guard pool if necessary
- Other duties as assigned

All candidates must file an application at the Bear Mountain Recreation and Park District office, 10300 San Diego St. Lamont, CA 93241, (661) 845-0757 on or before **April 10, 2020 by 4:00 p.m.** This position will require a lifeguard certificate. Qualified applicants will be informed of the written and physical examinations time and place.

Applicants must interview in order to move on to the round of written and physical certification tests. The Bear Mountain Recreation will pay for your exam fees. If for any reason you do not pass the exam or remain employed with the department for one full season, you will be required to repay the department the full cost of your exam fee.

CONDITIONS OF EMPLOYMENT:

Fingerprint clearance by the California Department of Justice is a condition of appointment after all other required job conditions have been met. Some positions may require proof of privately owned automobile insurance and the possession of a valid California Motor Vehicle operator's license.