



Bear Mountain Recreation and Park District  
A Special District  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
Thursday, June 17, 2021  
David Head Building  
10300 San Diego Street  
Lamont, California 93241  
(www.bearmtnprk.com)

### MINUTES

1. REGULAR SESSION
2. CALL TO ORDER

The regular board of directors meeting of Bear Mountain Recreation and Park District was held Thursday, May 20, 2021, at 6:30 pm in the David Head Center at 10300 San Diego Street, Lamont, California. The district is a political subdivision in the State of California.

**Present:** Chairman Perez, Director Villanueva, Director Jimenez, Director Pimentel, and Director Alonso,

**Staff Present:** District Counsel; Nathan Hodges and District Manager, Lorena Cervantes, Maintenance supervisor Mr. Zamora, and Mrs. Horton

### 3. FLAG SALUTE

Meeting called to order at 6:34 p.m. Flag Salute: Chairman Jesus Perez

### 4. APPROVE AGENDA AS FORM

**Director Villanueva motioned for approval of agenda as to form. Seconded by Director Alonso. Approved 5 ayes, 0 noes and 0 absent.**

5. PRESENTATIONS
  - a. None

**6. PUBLIC COMMENTS**

a. None

**7. ORAL COMMUNICATIONS**

a. None

**8. WRITTEN COMMUNICATIONS**

a. None

**9. CONSENT AGENDA**

Items are considered routine, non-controversial and generally approved in a single motion. A board member may request to have an item removed from the consent calendar for discussion of to be deferred. (May include Minutes, Financials, Resolutions, and Policy & Procedure matters).

**9.1** Minutes

**9.2** Pre-signed Vouchers

**9.3** List of Bills

**Director Alonso motioned for approval of consent agenda. Seconded by Director Villanueva. Approved 5 ayes, 0 noes and 0 absent.**

**10. DEPARTMENTS REPORTS:**

**General Manager Report:**

- 10.1 Maintenance -Mr. Zamora-** We finished Weedpatch Park and removed the fence we also been working on the dugout here at Bear Mountain Park we should be done in another week. **Mr. Perez-** we are taking recesses to look at the dugout out in the park the time is 6:45 p.m. **Mr. Perez-** were back from recesses the time is 6:53 p.m.
- 10.2 Recreation- Ms. Horton- Jr.** Giants starts in a couple of weeks if we have at least 150 players were good to start.
- 10.3 Website/social media- Mrs. Horton-** I have been updating the website with any new information and now we have a google translate it translates to other languages for our community to utilize.
- 10.4 District Manager-** Our District Manager is not with us tonight but she left some notes the first item is the budget for our board to take home and review, second item is to approve the NOA Per Capita so we can finalize it, the third item is the United Way Agreement for vaccinations for the community the event should take place on June 3, 2021, she would also like for the board set up and approve the committee meetings with time and dates, she also wanted the board to know that our financial audit 2019-2020 was done this week the last day was Wednesday and that we will also be having our insurance audit and that will be taking place on June 3, 2021 and finally she wants to notify that she had a human resource class on April 21 and 22 that was taken by herself the District Manager and the Office Manager.

## **11. CALENDAR OF EVENTS:**

- 11.1 Committee Meetings- Mr. Perez-** the Budget/Salary/Finance Committee did meet Mr. Villanueva- in our meeting we went over the percentages that are in the report and we looked over the increase in the bills.
- 11.2 Events-Schedule for David Head Center- None**
- 11.3 Events-Senior Center- None**

## **12. DISTRICT BOARD MATTERS:**

- 12.1 Discussion:** Bank Accounts-Self Help Credit Union, Bank of America and County of Kern update signature cards if needed.  
**Potential Action:** Approve District Manager to update signature cards in the above bank accounts to remove signers that are not in our District.

**Director Alonso motioned for Approve District Manager to update signature cards in the above bank accounts to remove signers that are not in our District. Seconded by Director Pimentel. Approved 5 ayes, 0 noes and 0 absent.**

- 12.2 Discussion:** Agenda and scheduling of upcoming Committee Meetings.

**Grant Committee-** Date and Time to be scheduled at the regular board meeting.

**Budget/Salary/Finance Committee-** Date and Time to be scheduled at the regular board meeting.

**AD Hoc BMRPD District Property-** Date and time to be scheduled at the regular board meeting.

**Potential Action:** Approve of upcoming Committee Meetings and Agendas  
**Mr. Perez-** Grant Committee on June 8, 2021, at 11 am, Budget/Salary/Finance Committee on June 15, 2021, at 11 am, and the AD Hoc BMRPD District Property Committee on June 16, 2021, at 9 am.

**Director Villanueva motioned for approve of upcoming Committee Meetings and Agendas. Seconded by Director Jimenez. Approved 5 ayes, 0 noes and 0 absent.**

- 12.3 Discussion:** Notice of Exemption needs to be filed to finalize CEQA application for the Per Capita Grant.

**Potential Action:** Approve District Manager to file a Notice of Exception.

**Director Alonso motioned for approve the District Manager to file a notice of Exception. Seconded by Director Jimenez. Approved 5 ayes, 0 noes and 0 absent.**

**12.4 Discussion:** UFW Foundation would like to use the David Head Center on June 3, 2021, from 4pm to 8pm to provide Covid Vaccines Brimhall 100 doses of the Johnson and Johnson. We are currently not renting out our facility we could partner up like we did with Dolores Huerta.

**Potential Action:** Approve UFW Foundation vaccination program partnership agreement.

**Mr. Hodges-** we provided the agreement that we used to the UFW the only changes the only changes that they had to the agreement was the name that they are using I put UFW, and they wanted UFWF so if you guys approve it will present them with the final draft.

**Director Jimenez motioned for approve UFW Foundation vaccination program partnership agreement. Seconded by Director Villanueva. Approved 5 ayes, 0 noes and 0 absent.**

**12.5 Discussion:** 2021/2022 Budget Draft

**Mr. Jimenez-** I think we should look into the budget to see where we can cut back to save money, maybe we can look into freezing the salaries **Mrs. Villanueva-** I think that the employees should get the compensated because the cost of living is rising. **Mr. Hodges-** we should not go into employee's salary in open session **Mr. Jimenez-** we should do it in close session.

### **13. FINANCIAL REPORTS:**

**13.1** Review of District's Financial Accounts- Action

**13.2** QuickBooks Reports- Aged payable, balance sheet, profit, and loss

**Director Alonso motioned for approval of Financial Reports items 13.1 and 13.2. Seconded by Director Jimenez. Approved 5 ayes, 0 noes and 0 absent.**

### **14. DISTRICT CLOSED SESSION:**

**a. None**

### **15. DIRECTORS TIME:**

**Fernando Alonso-** No comment

**Fernando Pimentel-** thank you to everyone for coming.

**Yovani Jimenez-** I want to thank our maintenance.

**Petra Villanueva-** good night and everyone take care of yourself.

**Jesus Perez-** I want to make a note that in our next board meeting we will be having an item there the California Association Park District there will be a vacancy on there for the board I will be applying on there and I would like for our district to support that I don't

think we have ever had anyone represent the California Association Park District from our district we have our general manager that represents us on the Central Valley on the Capri Board, will bring that to discussion and possible action in our next meeting it would be a good opportunity the general manager training that I'm going to be attending through the CARPD will be completely free no cost to our district. I would like to thank our staff and our district counsel for keeping us out of trouble.

## **16. ADJOURNMENT**

**Director Alonso motioned to adjourn the meeting at 7:56 p.m. Seconded by Director Pimentel. Approved 5 ayes, 0 noes and 0 absent.**