



**Bear Mountain Recreation and Park District
A Special District
REGULAR MEETING OF THE BOARD OF DIRECTORS**

Thursday, February 18, 2021

David Head Building
10300 San Diego Street
Lamont, California 93241
(www.bearmtnprk.com)

AGENDA

1. REGULAR SESSION: Regular Session to Begin at 6:30 p.m. at David Head Center, Senior Center.

2. CALL TO ORDER AND ROLL CALL:

___ Chairman Perez

___ Vice Chairman Villanueva

___ Director Jimenez

___ Director Pimentel

___ Director Alonso

___ District Manager Cervantes

___ Legal Counsel Hodges

___ Mr. Zamora, Maintenance Supervisor

___ Other Staff: _____

Adjustments to Agenda: Government Code §54954.5(b)(2) provides “upon a determination by two thirds vote of the members of the legislative body present at the meeting, or if less than two thirds of the members are present, a unanimous vote of those member present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a).

3. FLAG SALUTE

4. APPROVE AGENDA AS TO FORM

5. PRESENTATIONS

6. PUBLIC COMMENTS

Anyone wishing to address the Board on any matter not on the agenda may do so now. All person(s) wishing to speak on an item on the agenda may do so at the time the Board considers that item. When speaking please tell the Directors your name. There is a three (3) minute limit per speaker on public comments.

Willful disruption of any of the meetings of the Board of Directors shall not be permitted. If the Chairman finds that there is in fact willful disruption of any meeting of the Board, he/she may order the disrupting parties out of the room and subsequently conduct the Board's business without them present. Such persons will be barred from further audience before the Board unless permission to continue is granted by a majority vote of the Board.

7. ORAL COMMUNICATIONS

Special District Governance Certificate – Yovani Jimenez

8. WRITTEN COMMUNICATIONS

9. CONSENT AGENDA

Items are considered routine, non-controversial and generally approved in a single motion. A board member may request to have an item removed from the consent calendar for discussion or to be deferred. (May include Minutes, Financials, Resolutions, and Policy & Procedure matters).

9.1 Minutes

9.2 Pre-signed Vouchers

9.3 List of Bills

10. DEPARTMENT REPORTS:

General Manager Report:

10.1 Maintenance – Update

10.2 Recreation – Update

10.3 District Manager – Update

11. CALENDAR OF EVENTS:

11.1 Committee Meetings – Update

11.2 Events – Schedule for David Head Center

11.3 Events – Senior Center

12. DISTRICT BOARD MATTERS:

12.1 Discussion: 2021 Board Committees

Personnel:

Budget /Salary/Finance: Petra Villanueva, Jesus Perez, and Lorena Cervantes

Five Year Plan/Steering:

Grants: Jesus Perez, Fernando Pimentel and Lorena Cervantes

Program/Fundraising:

AD HOC Committees:

Potential Action: Approve 2021 Board Committees

- 12.2 Discussion:** 2019-2020 Audit Engagement Letters from Brown Armstrong
Potential Action: Approve Brown Armstrong Engagement Letters to perform 2019-2020 Audit on April 12, 2021.
- 12.3 Discussion:** CAPRI – Recommendation to the Board to pass a Resolution to extend Workers Compensation for Volunteers they will be covered at no additional premium.
Potential Action: Approve Resolution 2021-01 to extend Workers Compensation for Volunteers.
- 12.4 Discussion:** Amend RESOLUTION 19-05 – COMPENSATION OF BOARD OF DIRECTORS (Public Resources Code, §5784.15).
- 12.5 Discussion:** 2021 Employee Handbook updates
- 12.6 Discussion:** County HSIP Uncontrolled Crosswalk Improvement Project- San Diego and Burgundy.
- Option 1** – Right of Way Contract for Permanent Easement with Easement Deed
 - This option would make the County responsible for the maintenance of the improvements.
- Option 2** – Right of Way Contract for Temporary Construction Easement with TCE Deed.
 - Maintenance would remain the responsibility of the district with this option.
- Potential Action:** Approve one of the options mentioned above and proceed with necessary documentation.
- 12.7 Discussion:** All employers and places of employment are required to establish and implement an effective COVID-19 Prevention Program (CPP) pursuant to an Emergency Temporary Standard in place for COVID-19 under California Code of Regulations, Title 8, Section 3205(c).
Potential Action: Approve (CPP) COVID Prevention Procedures Program
- 12.8 Discussion:** Agenda and scheduling of upcoming Committee Meeting.
Grant Committee- Date and Time to be scheduled at the regular board meeting.
Potential Action: Approval of upcoming Committee Meeting and Agenda.
- 12.9 Discussion:** Board Member Ethics and Sexual Harassment/Bullying Training Status Update

13. FINANCIAL REPORTS:

- 13.1** Review of District's Financial Accounts – Action
- 13.2** QuickBooks Reports – Aged payables, balance sheet, profit, and loss

14. DISTRICT CLOSED SESSION:

- 14.1** Significant exposure to litigation pursuant to § 54956.9(b): One Case

15. DIRECTORS TIME:

A Director on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification or make a brief announcement or make a brief report on his or her own activities. A member may provide reference to staff or other resources for factual information request staff to report back to the body at subsequent meeting concerning any matter or take action to direct staff to place a matter of business on a further agenda.

16. ADJOURNMENT

Any person with a disability who requires accommodations in order to participate in the meeting should telephone Lorena Cervantes 661-845-0757, at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation

DECLARATION OF POSTINGS: I declare under penalty of perjury, that I am employed by the Bear Mountain Parks and Recreation District and I Posted the foregoing agenda at the District office and website.

District Manager, Lorena Cervantes