

**Bear Mountain Recreation and Park District  
A Special District**

**REGULAR MEETING OF THE BOARD OF DIRECTORS**

Thursday, November 16, 2017

David Head Building

10300 San Diego Street

Lamont, California 93241

AGENDA

(www.bearmntnprk.com)

**1. REGULAR SESSION:** Regular Session to Begin at 6:30 p.m. at David Head Center, Senior Center.

**2. CALL TO ORDER AND ROLL CALL:**

\_\_\_Chairman Castrejon \_\_\_Vice Chairman Perez \_\_\_Director Villanueva \_\_\_Director Rodriguez  
\_\_\_Director Horton \_\_\_ District Manager Cervantes \_\_\_District Legal Counsel Hodges  
\_\_\_Mr. Zamora, Maintenance Supervisor \_\_\_ Other Staff

Adjustments to Agenda: Government code sec 54954.5(b) (2) provides “upon a determination by two thirds vote of the members of the legislative body present at the meeting, or if less than two thirds of the members are present, a unanimous vote of those member present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a).

**3. FLAG SALUTE**

**4. APPROVE AGENDA AS TO FORM:**

**5. PRESENTATIONS:** (Community Groups and Members of the Public)

- a) **Community Presentation- Comite Progreso de Lamont**
- b) **Community Presentation- Jorge Guillen**

**6. PUBLIC COMMENTS:**

Anyone wishing to address the Board on any matter not on the agenda may do so now. All person(s) wishing to speak on an item on the agenda may do so at the time the Board considers at that item. When speaking please tell the Directors your name. There is a three (3) minute limit per speaker on public comments.

Willful disruption of any of the meetings of the Board of Directors shall not be permitted. If the Chairman finds that there is in fact willful disruption of any meeting of the Board, he/she may order the disrupting parties out of the room and subsequently conduct the Board's business without them present. Such persons will be barred from further audience before the Board unless permission to continue is granted by a majority vote of the Board

**7. ORAL COMMUNICATIONS:**

**8. WRITTEN COMMUNICATIONS:**

**9. CONSENT AGENDA:**

Items are considered routine, non-controversial and generally approved in a single motion. A board member may request to have an item removed from the consent calendar for discussion or to be deferred. (May include Minutes, Financials, Resolutions, and Policy & Procedure matters).

9.1 Minutes

9.2 Pre-signed Vouchers

9.3 List of Bills

**10. DISTRICT CLOSED SESSION:**

10.1 Significant exposure to litigation pursuant to § 54956.0(b): 1 case

10.2 Public Employee Appointment (§ 54957) Title: Office Manager

10.3 Public Employee Performance Evaluation (§ 54957) - Title: General Manager

**11. DEPARTMENT REPORTS:**

**General Manager Report:**

11.1 Maintenance-Update

11.2 Recreation-Update

**12. CALENDAR OF EVENTS:**

12.1 Committee Meetings- Update

12.2 Events-Schedule for David Head Center

12.3 Events- Senior Center

**13. DISTRICT BOARD MATTERS:**

13.1 Discussion and Potential Action- Comite Progreso de Lamont proposal on helping the District with funds for a project.

13.2 Discussion- Use of District Funds

13.3 Discussion – District Project List

- Potential Action – Approve project list as the official list of projects the District will undertake to accomplish in the following \_\_\_\_\_(year, two years, three years, etc.)\_\_\_\_\_
- Potential Action – Motion to approve the purchase of a maintenance truck
- Potential Action – Motion to Approve repair of the David Head Center’s Roof
- Potential Action – Motion to Approve granting District Manager authority to complete project list based on the Manager's prioritization of the projects in conjunction with the District’s budget

13.4 Discussion – Establish a suggestion box for the public

- Potential Action – Motion to approve the installation of a suggestion box in the District’s Main office
- Potential Action – Motion to approve policy and procedures for responding to the public’s suggestions

13.5 Discussion – District Property that may have been damages/taken by the City of Arvin

- Potential Action – Motion to complete an investigation related to the property at issue, including conducting a survey of the District’s boundaries relating to said property

13.6 Discussion- Reward given for information given to the District resulting in conviction of vandalism caused to the District Property.

13.7 Discussion – Potential dates for December Regular Board Meeting

- Potential Action – Motion to set December Regular Board Meeting for December \_\_, 2017

13.8 Discussion: Baseball Field in Arvin/ Restrooms

13.9 Discussion – Agreement with Kern County relating to the Lamont Senior Center

- Potential Action – Motion to begin process to renegotiate terms of the Agreement allowing Kern County to use the Lamont Senior Center

**14. FINANCIAL REPORTS:**

- 14.1 Review of District's Financial Accounts- Action
- 14.2 QuickBooks Reports- Aged payables, balance sheet, profit and loss

**15. DIRECTORS TIME:**

A Director on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification or make a brief announcement, or make a brief report on his or her own activities. [A] member may provide reference to staff or other resources for factual information request staff to report back to the body at subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a further agenda

**16. ADJOURNMENT**

Any person with a disability who requires accommodations in order to participate in the meeting should telephone Lorena Cervantes 661-845-0757, at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation

**DECLARATION OF POSTINGS:** I declare under penalty of perjury, that I am employed by the Bear Mountain Parks and Recreation District and I Posted the foregoing agenda at the District office and website

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District Manager; Lorena Cervantes