



Bear Mountain Recreation and Park District
A Special District
REGULAR MEETING OF THE BOARD OF DIRECTORS
Thursday, May 21, 2020
David Head Building
10300 San Diego Street
Lamont, California 93241
(www.bearmntnprk.com)

MINUTES

1. REGULAR SESSION
2. CALL TO ORDER

The regular board of directors meeting of Bear Mountain Recreation and Park District was held Thursday, May 21, 2020, at 6:30 pm in the Senior Center at 10300 San Diego Street, Lamont, California. The District is a political subdivision in the State of California.

Present: Chairman Perez, Director Horton, Director Rodriguez, Director Villanueva and Director Jimenez

Staff Present: District Counsel; Nathan Hodges, District Manager, Lorena Cervantes, Recreation Leader, Mrs. Horton

3. FLAG SALUTE

Meeting called to order at 6:30 p.m. Flag Salute: Chairman Jesus Perez

4. APPROVE AGENDA AS FORM

Director Rodriguez motioned for approval of agenda as to form. Seconded by Director Horton. Approved 5 ayes, 0 noes and 0 absent.

5. PRESENTATIONS- NONE

6. PUBLIC COMMENTS

- a. None

7. ORAL COMMUNICATIONS

- a. None

8. WRITTEN COMMUNICATIONS

- 8.1** Email correspondence from Tejon Ranch re: Land Dedication

9. CONSENT AGENDA

Items are considered routine, non-controversial and generally approved in a single motion. A board member may request to have an item removed from the consent calendar for discussion of to be deferred. (May include Minutes, Financials, Resolutions, and Policy & Procedure matters).

- 9.1** Minutes
- 9.2** Pre-signed Vouchers
- 9.3** List of Bills

Director Rodriguez motioned for approval of consent agenda. Seconded by Director Horton. Approved 5 ayes, 0 noes and 0 absent.

10. DEPARTMENTS REPORTS:

General Manager Report:

- 10.1** Maintenance -Update
- 10.2** Recreation- Mrs. Horton gave an update
- 10.3** District Manager- Mrs. Cervantes- all employees that have been in close contact with the employee infected with COVID19 have been sent home, complying with the law

11. CALENDAR OF EVENTS:

- 11.1** Committee Meetings-Update
- 11.2** Events-Schedule for David Head Center- all events have been cancelled
- 11.3** Events-Senior Center- all events have been cancelled

12. DISTRICT BOARD MATTERS:

- 12.1** Discussion- Legal rate for District Counsel.
Potential Action: Approve hourly rate of District Counsel

Director Rodriguez motioned for approval of hourly rate increase of District Counsel from \$175 to \$195 for new 2020-2021 budget. Seconded by Director Horton. Approved 5 ayes, 0 noes and 0 absent.

- 12.2** Discussion- Tejon Land Dedicated update
- 12.3** Discussion- Upgrade of Lobby Restrooms at the David Head Building.
Estimated cost per restroom about \$4,500.00- tabled for next month

- 12.4 Discussion- Temporary Remote Work Agreement
Potential Action: Approve Temporary Remote Work Agreement

Director Horton motioned to approve Temporary Remote Work Agreement. Seconded by Director Rodriguez. Approved 5 ayes, 0 noes and 0 absent.

- 12.5 Discussion- Resolution to increase authority for General Manager during State of Emergency

Potential Action: Approve Resolution

Mr. Perez- increase authority to General Manager during the State of Emergency as listed on resolution 2030-03 and we also have implementation in the resolution listed as resolution 2020-04 and the potential action right now would be to be approve resolution 2020-03 and resolution 2020-04 which it would implement and put into action first resolution listed

Director Horton motioned to approve Resolution 2020-03 and Resolution 2020-04. Seconded by Director Rodriguez. Approved 5 ayes, 0 noes and 0 absent.

- 12.6 Discussion- District Counsel providing information requested by Brown Armstrong for audit purpose

Potential Action- Approve District Counsel providing information requested by Brown Armstrong for audit purposes

Director Rodriguez motioned to Approve District Counsel providing information requested by Brown Armstrong for audit purposes. Seconded by Director Horton. Approved 5 ayes, 0 noes and 0 absent.

- 12.7 Discussion- Yovani Jimenez would like to take the following webinar classes at \$55.00 per class. Levering your State and Federal Relationships and How to Find, Apply, and Secure Grant funding

Potential Action: Approve Yovani Jimenez to take the webinar classes discussed above.

Director Horton motioned to Approve Yovani Jimenez to take the webinar classes. Seconded by Director Rodriguez. Approved 5 ayes, 0 noes and 0 absent.

13.1 FINANCIAL REPORTS:

13.1 Review of District's Financial Accounts-Action

13.2 QuickBooks Reports-Aged payables, balance sheet, profit, and loss

Director Rodriguez motioned for approval of Financial Reports. Seconded by Director Horton. Approved 5 ayes, 0 noes and 0 absent.

14. DISTRICT CLOSED SESSION: None

15. DIRECTORS TIME:

Mrs. Villanueva- thank you for a good meeting and good night

Mr. Jimenez- thank you for everything and I want to thank our legal counsel for everything, for being with us for 4 years and doing a great job

Mr. Rodriguez- I want to thank our legal counsel for all the work that he has done for us he deserves that dollar amount that he got, if we had hired someone else that would have cost us more money to go back and checked all the work I want to thank Mr. Hodges for being our legal counsel

Mr. Horton- I want to thank everyone for coming out and stay safe I just want to say one thing that us as board members that the information that us as board members, the information that we get we cant let anyone out in the community know because it could be a liability we want to stay out of lawsuits just be careful what you say to people

Mr. Pere- thank you Mr. Hodges for being with us we feel very confident to have you as our district counsel and it shows what were doing because we have you as our district counsel

16. ADJOURNMENT

Director Horton motioned to adjourn the meeting at 8:06 p.m. Seconded by Director Rodriguez. Approved 5 ayes, 0 noes and 0 absent.