

Bear Mountain Recreation and Parks District

10300 San Diego St. Lamont, CA 93241

NOTICE OF FULL TIME POSITION

Original Posting Date: 08/22/2023

PARK MAINTENANCE SUPERVISOR

(1 position)

Open until filled

Salary: \$24.25 to \$27.86 per hour

Benefits: PERS Retirement, PERS Medical, Dental, Vision, Vacation and Sick

Hours: 8am to 5 pm (subject to change)

When: Monday to Friday (subject to change)

EXAMPLE OF DUTIES:

- The Maintenance Supervisor plans, directs, organizes, and manages the Maintenance Department. This incumbent is responsible for developing department policies, procedures, goals and budgets; interpreting and applying existing policies; and representing the department on issues concerning the various programs managed.

LICENSE:

- Possession of an appropriate California Operator's License issued by the State Department of Motor Vehicles.

DESIRABLE QUALIFICATIONS:

Knowledge of:

- Principles of planning, organization, administration, management, and supervision; methods, materials, tools, equipment, and safety practices used in the maintenance and repair of parks/buildings and building equipment. Principles and practices of budgeting, record keeping, report writing, contract negotiation, and maintenance; occupational hazards, safety regulations, and practices associated with parks, trees, and facilities; applicable federal, state and local rules, laws and regulations.
- Principles and techniques of marketing and public relations; computers and computer applications; project management; maintenance, use and care of park equipment, irrigation systems, landscape areas, gardening, and horticulture work, including planting, pruning, cultivating, watering and natural resources conservation.
- Application and safe handling of various chemicals used in weed control, rodent control, and insect control.
- Control timers for sprinklers and outdoor lighting systems.
- Running, maintaining, balancing pH of swimming pool water at 2 commercial pools

Skilled in:

- Perform semiskilled manual labor and maintenance activities; follows oral and written instructions; perform heavy physical labor; recognize, plan, cultivate and care for the common disease of trees, shrubs, flower, and grass.

Education & Experience:

- Graduation from an accredited college or university with a major course work in park administration, public administration, urban forestry, environmental horticulture, or a closely related field. Possession of, or the ability to obtain possession of a Certified Pool Operator Certification. Additional supervisory or department head experience may be substituted for required education on a year for year basis up to four years. Public Agency experience is preferred. Must possess and maintain a current and valid California Class C Driver's License; must maintain a safe driving record.

All candidates must file an application at the Bear Mountain Recreation and Park District office, 10300 San Diego St. Lamont, CA 93241, (661) 845-0757.

CONDITIONS OF EMPLOYMENT:

Fingerprint clearance by the California Department of Justice is a condition of appointment after all other required job conditions have been met. Some positions may require proof of privately owned automobile insurance and the possession of a valid California Motor Vehicle operator's license.