



Bear Mountain Recreation and Park District
A Special District
REGULAR MEETING OF THE BOARD OF DIRECTORS
Thursday, March 19, 2020
David Head Building
10300 San Diego Street
Lamont, California 93241
(www.bearmntnprk.com)

MINUTES

1. REGULAR SESSION
2. CALL TO ORDER

The regular board of directors meeting of Bear Mountain Recreation and Park District was held Thursday, January 16, 2020, at 6:30 pm in the Senior Center at 10300 San Diego Street, Lamont, California. The District is a political subdivision in the State of California.

Present: Chairman Perez, Director Horton, Director Rodriguez, Director Villanueva and Director Jimenez

Staff Present: District Counsel; Nathan Hodges, District Manager, Lorena Cervantes, Maintenance Supervisor; Anthony Zamora

3. FLAG SALUTE

Meeting called to order at 6:36 p.m. Flag Salute: Chairman Jesus Perez

4. APPROVE AGENDA AS FORM

Director Horton motioned for approval of agenda as to form. Seconded by Director Rodriguez. Approved 5 ayes, 0 noes and 0 absent.

5. PRESENTATIONS- NONE

6. PUBLIC COMMENTS

- a. Timoteo Prado use of facility with two different organizations on April 4th and April 5th
- b. Manuela Ortega, April 25, 2020 11a.m.-4p.m.

7. ORAL COMMUNICATIONS

- a. None

8. WRITTEN COMMUNICATIONS

- a) None

9. CONSENT AGENDA

Items are considered routine, non-controversial and generally approved in a single motion. A board member may request to have an item removed from the consent calendar for discussion of to be deferred. (May include Minutes, Financials, Resolutions, and Policy & Procedure matters).

- 9.1** Minutes
- 9.2** Pre-signed Vouchers
- 9.3** List of Bills

Director Horton motioned for approval of consent agenda. Seconded by Director Rodriguez. Approved 5 ayes, 0 noes and 0 absent.

10. DEPARTMENTS REPORTS:

General Manager Report:

- 10.1** Maintenance -**Update**
- 10.2** Recreation- **Update**-Jr. Giants, Dance in February and March, Easter Egg Hunt and Color Splash
- 10.3** District Manager- **Update**-

11. CALENDAR OF EVENTS:

- 11.1** Committee Meetings-Update
- 11.2** Events-Schedule for David Head Center
- 11.3** Events-Senior Center

12. DISTRICT BOARD MATTERS:

- 12.1 Resolution No. 2020-01**
Discussion: Proposed resolution for retention and destruction of District Records.
Potential Action: Approve resolution No. 2020-01

Director Horton motioned to approve resolution No. 2020-01. Seconded by Director Rodriguez. Approved 5 ayes, 0 noes and 0 absent.

12.2 Committee Meetings

Discussion: Agenda and scheduling of upcoming Committee Meetings.

Program/Fundraising Committee- March 3, 2020 @ 4:00 p.m.

Five Year Plan Committee- March 4, 2020 @ 12:30 p.m.

Grant Committee- March 5, 2020 @ 12:30 @ 12:30 p.m.

Potential Action: Approval of upcoming Committee Meetings and Agendas.

Director Horton motioned for approval of upcoming Committee Meetings and Agendas. Seconded by Director Rodriguez. Approved 5 ayes, 0 noes and 0 absent.

No action taken

12.3 Bear Mountain Recreation Presentation

Discussion: Presentation update

12.4 Children's Mobile Immunization Program of Adventist Health Bakersfield

Discussion: They would like to use the parking lot for Children's Mobile Immunization Program. These clinics would be on a quarterly basis, for about 4 ½ hours only.

Potential Action: Approve the use of the parking lot.

Director Horton motioned to Approve the use of the parking lot. Seconded by Director Jimenez. Approved 5 ayes, 0 noes and 0 absent.

12.5 Agreement between the City of Arvin and Bear Mountain Recreation and Park District Per Capita Grant

Discussion: Per Capita Grant requires Arvin and BMRPD to agree on division of City of Arvin. Entire population cannot be claimed by both BMRPD and the City of Arvin for grant purposes.

Potential Action: Approve District Manager and District Counsel negotiating and entering into agreement with City of Arvin.

No action was taken

12.6 iPad for Board Members

Discussion: Purchase iPad for board members. Creating a Resolution on the use of the iPad.

Direction- Draft iPad use resolution 2020-12

12.7 AHD Indoor Drumline

Discussion: Sponsor the AHS drumline their program promotes health and fitness via recreation activity with the indoor marching drumline.

Potential Action: Approve sponsoring the AHS during program.

No Action

12.8 Winter Event

Discussion: Menudo Cook off: Mom's vs Restaurants

13. FINANCIAL REPORTS:

13.1 Review of District's Financial Accounts-Action

13.2 QuickBooks Reports- Aged payables, balance sheet, profit and loss

Director Horton motioned to approve Financial Reports. Seconded by Director Rodriguez. Approved 5 ayes, 0 noes and 0 absent.

14.DISTRICT CLOSED SESSION:

14.1 Public Employee Performance Evaluation (54957)- Title: General Manager

14.2 Employee accrued vacation compensation- Title: General Manager

14.3 Public Employee Performance Evaluation (54957)- Title: Maintenance Department

Director Horton motioned to go into closed session at 8:00 p.m. Seconded by Director Rodriguez. Approved 5 ayes, 0 noes and 0 absent.

Mr. Perez- the board came out of closed session at 10:10 p.m. **Mr. Hodges-** during closed session the board discussed all three items under 14.1 the board voted to reconsider approval of the 2019 comment section of the General Manager evaluation voted and passed to remove and re-do the comment section of the 2019 General Manager evaluation and the board scheduled a special meeting on March 4th at 6 p.m. to include that processes the board also discussed item 14.2 and 14.3 in closed session in voting what was discussed in item 15.1 and 15.2 of the agenda

15.DISTRICT BOARD MATTERS (Continued)

15.1 Employee Vacation Policy

Discussion: Approval of accrued vacation buyback

Potential Action: Approve vacation buyback

Director Horton motioned to approve vacation buyback. Seconded by Director Jimenez. Approved 5 ayes, 0 noes and 0 absent.

15.2 Employee Bonus

Discussion: Payment of Bonus related to extraordinary work

Potential Action: Approval of Bonus to employee based on extraordinary work

Director Horton motioned for approval of Bonus to employee based on extraordinary work. Seconded by Director Rodriguez. Approved 5 ayes, 0 noes and 0 absent.

16. DIRECTORS TIME:

Mrs. Villanueva- good night and I'm sorry Mrs. Cervantes for the bad interpretation

Mr. Rodriguez- nothing tonight

Mr. Jimenez- good night

Mr. Horton- it was a long discussion, but I think it was healthy and I apologize Mr. Villanueva for upsetting you and I would like to request to put something on the agenda for the next board meeting the negotiation for the baseball field at Di Giorgio Park with the City of Arvin **Mrs. Cervantes-** for discussion **Mr. Horton-** yes

Mr. Perez- I would like to propose to have a special meeting on March 4th at 6 p.m. we've all agreed that we would be able at that time I would also like to direct our District Counsel and or District Manager to work on a iPad resolution for our board to consider and take action for the next regular board meeting I would like to make a few comments made in a couple of meetings I feel that we have become and improve so much I would consider our self-experts in our district when it comes to recreation activities it was clear to me that we were very well prepared when we went into conversations or into discussions with any other entities this month how well prepared we were and how knowledgeable we were of the items discussed in that meeting I think our district has become a very long way we are obviously demonstrating that we are responsible, we might not even take a loan this year a property tax advance I think we are doing very well I think there is areas of improvement we are all human and I know I want to go to face two of the board member leadership training I'm just very happy and proud of were we are going and moving forward together very proud to have our staff that represents us and our board members really proud of the work that we are doing

17. ADJOURNMENT

Director Villanueva motioned to Adjourn the meeting at 10:18 p.m. Seconded by Director Rodriguez. Approved 5 ayes, 0 noes and 0 absent.