



**Bear Mountain Recreation and Park District
A Special District
REGULAR MEETING OF THE BOARD OF DIRECTORS**

Thursday, December 20, 2018

David Head Building
10300 San Diego Street
Lamont, California 93241

AGENDA

(www.bearmntnprk.com)

1. REGULAR SESSION: Regular Session to Begin at 6:30 p.m. at David Head Center, Senior Center.

2. CALL TO ORDER AND ROLL CALL:

___Chairman Perez ___Vice Chairman Rodriguez ___Director Horton ___Director Villanueva
___Director Jimenez ___ District Manager Cervantes ___District Legal Counsel Hodges
___Mr. Zamora, Maintenance Supervisor ___ Other Staff

Adjustments to Agenda: Government code sec 54954.5(b) (2) provides “upon a determination by two thirds vote of the members of the legislative body present at the meeting, or if less than two thirds of the members are present, a unanimous vote of those member present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a).

3. FLAG SALUTE

4. APPROVE AGENDA AS TO FORM:

5. PRESENTATIONS:

- a) Geoffrey Taylor- Free Yoga Program
- b) Harold Gutierrez- Sponsorship of Facility on (July 6, 2019) for a Small Business & Trade conference inside the David Head Center.

6. PUBLIC COMMENTS:

Anyone wishing to address the Board on any matter not on the agenda may do so now. All person(s) wishing to speak on an item on the agenda may do so at the time the Board considers that item. When speaking please tell the Directors your name. There is a three (3) minute limit per speaker on public comments.

Willful disruption of any of the meetings of the Board of Directors shall not be permitted. If the Chairman finds that there is in fact willful disruption of any meeting of the Board, he/she may

order the disrupting parties out of the room and subsequently conduct the Board's business without them present. Such persons will be barred from further audience before the Board unless permission to continue is granted by a majority vote of the Board

7. ORAL COMMUNICATIONS:

8. WRITTEN COMMUNICATIONS:

9. CONSENT AGENDA:

Items are considered routine, non-controversial and generally approved in a single motion. A board member may request to have an item removed from the consent calendar for discussion or to be deferred. (May include Minutes, Financials, Resolutions, and Policy & Procedure matters).

9.1 Minutes

9.2 Pre-signed Vouchers

9.3 List of Bills

10. DEPARTMENT REPORTS:

General Manager Report:

10.1 Maintenance

10.2 Recreation

10.3 District Manager

11. CALENDAR OF EVENTS:

11.1 Committee Meetings- None

11.2 Events-Schedule for David Head Center

11.3 Events- Senior Center

12. DISTRICT BOARD MATTERS:

12.1 Discussion and Potential Action: Large Event Policy

12.2 Discussion and Potential Action: Update of Employee Handbook and approval of pay out of sick time and vacation time to reduce such time for the employees whose current accrual levels exceed the limits set by the updated employee handbook

12.3 Discussion and Potential Action: Bear Mountain Recreation and Park District Committees Policy.

12.4 Discussion and Potential Action: Update Conflict of Interest Code

12.5 Discussion and Potential Action: Lock down policy and procedure

- 12.6 Discussion and Potential Action: Evacuation policy and procedure
- 12.7 Discussion and Potential Action: Creation of law enforcement position/division
- 12.8 Discussion and Potential Action: Video Surveillance Policy
- 12.9 Discussion and Potential Action: Resolution 2018-02 Property Tax Advance
- 12.10 Discussion and Potential Action: 2019 Holiday Schedule
- 12.11 Discussion: Board Organizational Chart
- 12.12 Discussion: 2019 Board Committees
- 12.13 Discussion and Potential Action: Resolution re: sponsorship of boys and girls club food donation
- 12.14 Discussion: Funding for 2019 Fitness Court Program
- 12.15 Discussion and Potential Action: Harold Gutierrez- sponsorship and date (July 6, 2019) for a Small Business & Trade conference inside the David Head Center

13. FINANCIAL REPORTS:

- 13.1 Review of District's Financial Accounts- Action
- 13.2 QuickBooks Reports- Aged payables, balance sheet, profit and loss

14. DISTRICT CLOSED SESSION:

- a) Significant exposure to litigation pursuant to § 54956.9(b): One case: Brown Act violation

15. DIRECTORS TIME:

A Director on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification or make a brief announcement or make a brief report on his or her own activities. [A] member may provide reference to staff or other resources for factual information request staff to report back to the body at subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a further agenda

16. ADJOURNMENT

Any person with a disability who requires accommodations in order to participate in the meeting should telephone Lorena Cervantes 661-845-0757, at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation

DECLARATION OF POSTINGS: I declare under penalty of perjury, that I am employed by the Bear Mountain Parks and Recreation District and I Posted the foregoing agenda at the District office and website

District Manager, Lorena Cervantes