



Bear Mountain Recreation and Park District
A Special District
REGULAR MEETING OF THE BOARD OF DIRECTORS
Thursday, February 15, 2024
David Head Building
10300 San Diego Street
Lamont, California 93241
(www.bearmtnprk.com)

MINUTES

1. REGULAR SESSION
2. CALL TO ORDER

The regular board of directors meeting of Bear Mountain Recreation and Park District was held Thursday, January 18, 2024, at 6:30 pm in the David Head Center at 10300 San Diego Street, Lamont, California. The district is a political subdivision in the State of California.

Present: Vice Chairman Petra Villanueva, Director Denise Loza, Director Fernando Alonso, and Chairman Jesus Perez, absent Director Robert Rodriguez.

Staff Present: District Manager Mrs. Cervantes, Legal Counsel Mr. Hodges, Maintenance Supervisor Juan Villalpando and Recreation Coordinator and Mrs. Gonzalez.

3. **FLAG SALUTE**

Meeting called to order at 6:32 p.m. Flag Salute: Chairman Mr. Perez

4. **APPROVE AGENDA AS FORM**

Director Villanueva motioned for approval of agenda as to form. Seconded by Director Alonso. Approved 4 ayes, 0 noes, 1 absent.

5. PRESENTATIONS - None

6. PUBLIC COMMENT- None

7. CONSENT AGENDA

Items are considered routine, non-controversial and approved in a single motion. A board member may request to have an item removed from the consent calendar for discussion of to be deferred. (May include Minutes, Financials, Resolutions, and Policy & Procedure matters).

- 7.1 Minutes
- 7.2 Pre-signed Vouchers
- 7.3 List of Bills
- 7.4 Review of District's Financial Accounts
- 7.5 QuickBooks Reports- Aged payables, balance sheet, profit, and loss.
- 7.6 Events- Schedule for David Head Center
- 7.7 Events- Senior Center
- 7.8 Approve District Manager accrued vacation pay.

Director Alonso motioned for approval of the consent agenda 7.1-7.8. Seconded by Director Loza. Approved 4 ayes, 0 noes, 1 absent.

8. DEPARTMENTS REPORTS:

General Manager Report:

- 8.1 Maintenance -Mr. Villalpando-** I met with some of the bidders for the walking path gave them a walk through and answer any questions that they had on the bid, I also had the stairs removed from the slide here at Bear Mountain Park it was a safety issue and fabricated a new set of bars to flush with the existing ones that are there already, we also assisted Mr. Gonzales on the Lamont Christmas Parade Saturday followed by the Arvin Christmas Parade on Monday it was a good turn out a lot of complements, the Weedpatch restrooms we had them jet blasted by Roto Rooter we have been having issues with those restrooms over flowing we still had the issue after doing that so we had a conversation regarding the plumbing and were going to get an estimate for new pipping so it would baa little easier to take care of, we also installed new signs at the tennis courts to keep people out from bike ridding and skating we put six out two were taking over night I was able to retreat one we can replace those but hopefully the community will help with the vandalism, we also had a water main break here at the Bear Mountain Park over the weekend we already fix that its been taken care of and we have a broken pipe at the pool that was leaking we got that fixed as well, the tennis courts are ready to go the only problem is the pipes and things to put in are removable once we put them in is up to the public not take them out and take them home **Mr. Alonso-** have you got an estimate for the new pipes and the septic tank **Mr. Villalpando-** they were going to email that over, not sure if they've emailed anything yet I will follow up with him **Mr. Alonso-** have we had an estimate **Mrs. Cervantes-** we have not got an estimate before but we have had a problem with those

restrooms for a long time they have come out before but I think that it has to do with the trees Mr. Villalpando- the man that came out said that the last conversation that he had with the previous supervisor that there was roots growing into the pipes, there camaras reaches from the restrooms at Weedpatch Park all the way to the actual street **Mr. Alonso-** how old are the pipes **Mrs. Cervantes-** the piping is from the **90's Mr. Alonso-** people flush all kinds of things **Mr. Villalpando-** they have flushed t-shirts, socks, and underwear they have flushed all kins of things **Mr. Alonso-** who would know they layout would we be able to find plans anywhere **Mr. Hodges-** plans should be on file in Kern County **Mr. Villalpando-** they ones that we do have don't line up with what we have in the park they have put in new piping there is an existing backflow and a new backflow **Mrs. Cervantes-** I don't think he made plans when he did that **Mr. Hodges-** the pipes should all still be there **Mr. Villalpando** – the previous maintenance supervisor said they didn't match, that's the issue that we have right now I think that if we can find the plans and see if they all add up directly **Mr. Perez-** would that be a LPU service **Mr. Villalpando-** I believe so

8.2 Recreation- Mrs. Gonzalez- for the Lamont Christmas Parade we had around 50 kids participating we did an awesome job and in Arvin it looked beautiful with the lights and for this summer we are going to try a new sport we are going to see if we can have volleyball going at the same time as the Jr. Giants its going to be a lot of work for us but and for this year we are not going to have Jr. Giants games in Arvin we are going to have them here in Lamont if we do have kids that register in Arvin we decided we are going to have practices in Arvin and come to Lamont for the games and the reason for that is they already have Little League and is very difficult to get Kovacevich Park is really hard we have to work with the scheduled of the little league and the couches don't want to waste there time and keep on cancelling games so we decided to have all games in Lamont

8.3 District Manager-

- a) **Written Communications- Mrs. Cervantes-**
- b) **Oral Communications- Update**

I have been working with the Grant committee last month we met three times to finish the application for the Outdoor Grant we submitted the application before the deadline now we just have to wait and see, I have also been working with the County on an agreement that is going to be coming up under approval under board matters, the total cost for the tennis court project was \$244,187.54 the money that we received from PerCapita was \$189,968 from general funds we had to use \$54,219.54, Mr. Perez talked to Supervisor Couch helping to get funds to help us cover the cost that we got from our general fund they are trying to help us out so they need an agreement approve so we can keep on going with that process, and we had put out to bid for the walking path but when meeting with the contractors we didn't realized that we needed the site plans and they want them to be from an engineer that way it specifies exactly what they need so we need to hire an engineer to get us a site plan and that is going to cost us between \$15,000 to \$20,000 that's also for approval and that is something that we need to be able to move forward so we had to postpone the opening of the bids a couple of months and talking to one of the firms that does the engineering they said it takes about four to six weeks to get all the plans together, I have been working with the

state as well on the final payment they needed a copy of the deed restriction the one that they had wasn't stamped so I had to send them a new one that was stamped by the county **Mr. Pere-** in regards to the agreement is there any other input from our county supervisor that you need **Mrs. Cervantes-** no that's all we need.

9. CALENDAR OF EVENTS:

- 9.1 Committee Meetings- Mrs. Cervantes-** I met with the Grant Committee we had scheduled two meetings, but we had to meet a third time to finish the application and the application was submitted before deadline now we wait and see what happens.
- 9.2 Events- Schedule for David Head Center**
- 9.3 Events- Senior Center**

10. DISTRICT BOARD MATTERS:

- 10.1 Discussion:** 2024 Board Organization Chart
- 10.2 Discussion:** 2024 Committees
- 10.3 Discussion:** Holiday Schedule
Potential Action: Approve the 2024 Holiday Schedule

Director Villanueva motioned to Approve the 2024 Holiday Schedule. Second by Director Loza. Approved 4 ayes, 0 noes 1 absent.

- 10.4 Discussion:** Agreement for public purpose grant between (County of Kern and Bear Mountain Recreation and Park District) in the amount \$54,220.00.
Potential Action: Approve for public purpose grant between (County of Kern and Bear Mountain Recreation and Park District) in the amount \$54,220.00.

Director Alonso motioned to Approve for public purpose grant between (County of Kern and Bear Mountain Recreation and Park District) in the amount \$54,220.00. Second by Director Loza. Approved 4 ayes, 0 noes 1 absent.

- 10.5 Discussion:** Walking Path Project- Hiring Professional Engineering and Land Surveying services. The cost is between 15,000.00-20,000.00. This work requires 4 to 6 weeks for completion.
Potential Action: Approve Hiring Professional Engineering and Land Surveying services for the walking path project.

Director Loza motioned to Approve Hiring Professional Engineering and Land Surveying service for the walking path project. Second by Director Alonso. Approved 4 ayes, 0 noes 1 absent.

- 10.6 Discussion:** Sexual Harassment Classes for board members.

11. DISTRICT CLOSED SESSION: None

12. DIRECTORS TIME:

Denise Loza- I want to thank everyone for coming.

Fernando Alonso- I want to say thank you to everyone for coming out to the meeting and thank you to our staff for their hard work and to the board members for coming out to the meetings and the committee meetings as well, we did complete the Outdoor Even Program we got that submitted and looking forward to the next grant that we have to submit and possibly if we have any for the Weedpatch Park and regards to the Outdoor Program I hope they pick us that they see the value in our district, thank you good night and drive safe.

Petra Villanueva- Good night to everyone and thank you for coming out to our meeting and wait that Weedpatch Park can get the restrooms fixed because I have a long time requesting new restrooms and hoping to get the money to make a small change and besides removing the trees it would be good to put certain shades because it is needed in the park for the community that visits the park and I want to give thank to you guys because I see that everyone is working hard and that this year we can all work harder and to be able to go to the county meetings and give thanks to Supervisor Couch for all his help and thank you to everyone for coming and thank you for working and happy new years to everyone.

Jesus Perez- I want to wish everyone a happy new year and also kind of highlight the growth of the district and thank everyone for making themselves available after hours when things have come up if it's a text message or a phone call that you have gotten from ourself or the general manager thank you I know sometimes we do have emergencies and sometimes it just seems like an emergency so thank you for making yourself available and give us feedback in a very timely manner although it was outside of our own ability to hold last month meeting we had a power outage and we had to make a decision it was a very inform decision I'm just very proud of our district staff as a hole because when making that decision we worked from PG&E backwards not only did we check the website we also called the area representative with information that they didn't want us to disclose to the public nothing drastic put however we have those lines of communications now open I was sad that we couldn't have our meeting in December I'm sure will make it up this year and will have an outstanding December and bring twice as much as food and gifts, I will end it with an important decision that the district made late last year involving our bank accounts and we did decide to open a money market account for some of the money that thankfully is just sitting in the bank and generating some type of interest so in years past that interest has been pennies and at the most a couple of dollars and so this last month ending December that was our first opportunity to see what that money market can do for us and I'm happy to report that our district in interest made a little bit over \$418.93 for December and got \$50 the previous month I think its safe to say its more money that we ever generated in interest in the last 5 years honestly it goes a long way when it comes to our district budget or finances were doing more than we have done I the past years, it's awesome that the same move was made at the state level and that Bear Mountain was ahead at least one month ahead of the state association of Recreation and Park District they made the same move one month after we did, at this last meeting which I wanted to share a little bit of notes that they were excited that they made interest I think they mad e\$70 or \$80 it's a brand new concept but now that the concept has been proven we have already been doing business with this bank for so long lets just kind of continue that relationship and will keep in mind

that they are other bank institutions that do pay a higher rate, thank you Mrs. Cervantes for getting us the information and putting that on the agenda and giving us all the information that we needed to know **Mrs. Cervantes-** your welcome Mr. Perez- the State Parks and Recreation had a meeting just this week and we were discussing the California deficit it shouldn't really impact us to much but if it does at our next meeting will discuss it a little bit further we have a legislated meeting coming up I'm in the committee for that and I will bring those notes to our next board meeting if there is anything that could possibly affect us ill make sure to let us know and let our district manager know before the meeting and she can shar any important information with the board and bring it to our next meeting, but they been reimbursing us for our money so I think we are good in that part.

13. ADJOURNMENT

Director Loza motioned to adjourn the meeting at 7:26 p.m. Seconded by Director Villanueva. Approved 4 ayes, 0 noes 1 absent.