

**Bear Mountain Recreation and Park District
A Special District**

REGULAR MEETING OF THE BOARD OF DIRECTORS

Wednesday, April 19, 2017

David Head Building

10300 San Diego Street

Lamont, California 93241

AGENDA

(www.bearmntprk.com)

1. REGULAR SESSION: Regular Session to Begin at 6:30 p.m. at David Head Center, Senior Center.

2. CALL TO ORDER AND ROLL CALL:

___Chairman Castrejon ___Vice Chairman Perez ___Director Villanueva ___Director Rodriguez
___Director Horton ___District Manager Cervantes ___District Legal Counsel Hodges
___Mr. Zamora, Interim Maintenance Supervisor ___ Other Staff

Adjustments to Agenda: Government code sec 54954.5(b) (2) provides “upon a determination by two thirds vote of the members of the legislative body present at the meeting, or if less than two thirds of the members are present, a unanimous vote of those member present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a).

3. APPROVE AGENDA AS TO FORM:

4. PRESENTATIONS: (Community Groups and Members of the Public)

5. PUBLIC COMMENTS:

Anyone wishing to address the Board on any matter not on the agenda may do so now. All person(s) wishing to speak on an item on the agenda may do so at the time the Board considers at that item. When speaking please tell the Directors your name. There is a three (3) minute limit per speaker on public comments.

Willful disruption of any of the meetings of the Board of Directors shall not be permitted. If the Chairman finds that there is in fact willful disruption of any meeting of the Board, he/she may order the disrupting parties out of the room and subsequently conduct the Board's business without them present. Such persons will be barred from further audience before the Board unless permission to continue is granted by a majority vote of the Board

6. ORAL COMMUNICATIONS:

7. WRITTEN COMMUNICATIONS:

8. CONSENT AGENDA:

Items are considered routine, non-controversial and generally approved in a single motion. A board member may request to have an item removed from the consent calendar for discussion or to be deferred. (May include Minutes, Financials, Resolutions, and Policy & Procedure matters).

- 8.1 Minutes
- 8.2 Pre-signed Vouchers
- 8.3 List of Bills

9. DEPARTMENT REPORTS:

General Manager Report:

- 9.1 Maintenance-Update
- 9.2 Recreation-Update

10 CALENDAR OF EVENTS:

- 10.1 Committee Meetings- Update
- 10.2 Events-Schedule for David Head Center
- 10.3 Events- Senior Center

11. DISTRICT BOARD MATTERS:

- 11.1 Review of Resolution to Amend Bylaws - Employee Handbook, Organizational Chart, and Vehicle Use Policy.

No proposed Action

- 11.2 Discussion re: Policy Manual #1, attached to the BMRPD Bylaws (policies governing purchasing, open purchase orders, petty cash, cash receipts, and payment of invoices (last updated 1989)

Proposed Action: Direct one or more Committee(s) to provide recommendations to entire Board re: update Policy Manual #1

- 11.3 Discussion re: Policy Manual #2, attached to the BMRPD Bylaws (policies governing fees and charges)

Proposed Action: Direct Budget Committee to provide recommendations

- 11.4 Discussion: Grand Jury Report

11.5 Discussion and Potential Action: Schedule Date for May Regular Board Meeting

11.6 Discussion and Potential Action- Special Districts Legislative Days

Potential Action: Approve District Funds for Board Members attendance.

11.7 Discussion- Lamont Pool Roof Repair Update

No Proposed Action

11.8 Discussion and Potential Action: Board member use of facility April 27, 2017 Know your rights.

Potential Action: Approval to use the facility.

12. FINANCIAL REPORTS:

12.1 Review of District's Financial Accounts- Action

12.2 QuickBooks Reports- Aged payables, balance sheet, profit and loss

13. DISTRICT CLOSED SESSION:

14. DIRECTORS TIME:

A Director on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification or make a brief announcement, or make a brief report on his or her own activities. [A] member may provide reference to staff or other resources for factual information request staff to report back to the body at subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a further agenda

15. ADJOURNMENT

Any person with a disability who requires accommodations in order to participate in the meeting should telephone Lorena Cervantes 661-845-0757, at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation

DECLARATION OF POSTINGS: I declare under penalty of perjury, that I am employed by the Bear Mountain Parks and Recreation District and I Posted the foregoing agenda at the District office and website

District Manager; Lorena Cervantes

