

October 19, 2017

The regular board of directors meeting of Bear Mountain Recreation and Park District was held Thursday, September 21, 2017, at 6:30 p.m. in the Senior Center at 10300 San Diego Street, Lamont, California. The District is a political subdivision in the State of California.

1. REGULAR SESSION: Regular Session to Begin at 6:30 p.m. at David Head Center, Senior Center.

2. CALL TO ORDER AND ROLL CALL:

Mr. Castrejon called the meeting to order at 6:32 p.m. Board Members present Mrs. Villanueva, Mr. Horton, Mr. Rodriguez, and Mr. Castrejon. Absent: Mr. Perez. Staff present: Lorena Cervantes; District Manager and Mr. Zamora absent. Absent: Legal Counsel; Mr. Hodges.

3. FLAG SALUTE

4. APPROVE AGENDA AS TO FORM:

Mr. Castrejon would like to table the closed session items to the next board meeting due to the District attorney not being able to attend the board meeting. Also item 14.1 and 14.2 will be tabled to the next board meeting.

MOTION Mr. Rodriguez moved Mr. Horton second to approve the agenda with the changes made to table the closed session and items 14.1-14.2. Motion passed 4 ayes, 0 noes and 1 absent.

* Mr. Perez arrived at 6:42 p.m.

5. PRESENTATIONS: (Community Groups and Members of the Public)

Progreso de Comité De Lamont (Jose Mireles, Gustavo Aguirre and Roberto Gonzalez)- Has Proposals to better the parks Bear Mountain and Weedpatch. Jose Mireles- I'm the president of comite progreso from Lamont we work for the community of Lamont the schools try to better everything here in Lamont we come to make a presentation in front of the board because we want to work with the Parks and Recreation to better the park I know there's a lot of things that need to be done to the park we have a little bit of funds coming in so we want to better the community I don't know if you guys are willing to work with us.

- **Note this is where the tape stopped that we could no longer here anything from here one I (District Manager will do the minutes to the best of my recollection and notes**

Gustavo Aguirre also mentioned that there was a certain amount of money that they could put toward a project that they had an agreement that both parties would need to go over and sign. The Chairman replied that he was very happy to have them there and that we were willing to work with them. That he would contact them to set up a steering committee

meeting to discuss any possible projects they might have in mind and also the District needs. The chairman also asked them to leave their contact information with the District Manager. Mr. Rodriguez also commented that he was glad they wanted to help the District.

6. PUBLIC COMMENTS:

Anyone wishing to address the Board on any matter not on the agenda may do so now. All person(s) wishing to speak on an item on the agenda may do so at the time the Board considers that item. When speaking please tell the Directors your name. There is a three (3) minute limit per speaker on public comments.

Willful disruption of any of the meetings of the Board of Directors shall not be permitted. If the Chairman finds that there is in fact willful disruption of any meeting of the Board, he/she may order the disrupting parties out of the room and subsequently conduct the Board's business without them present. Such persons will be barred from further audience before the Board unless permission to continue is granted by a majority vote of the Board

Tiffany- She said that she had applied for the Office Manager position and she would like to be considered for the position. She gave a little background about her experience. Juan Plancarte- community member has a concern about the lighting in the park. He said it is real dark in the back if we could at least have the lights on from 7pm to 10 pm. Also he felt the increase in price for the use of the soccer field affected the soccer players because they have not been using the soccer field like before. We told we had only increased it from 5 to 10 dollars per hour minimum of 2 hours. The board asked him to ask around other soccer fields to see if we were charging much more. Jovani Jimenez- Said that it was unacceptable that the lights are not fixed that he has been coming for 9 months and they haven't been fixed. The District should have a 5 year plan in place. Jorge Guillen- the District does not have a 5 year plan in place. The roof bid for this building was awarded to Midstate Sheet Metal he said also mentioned the phone number a couple of times he said turn around and look at the corner of the roof it still hasn't been replaced. He also mentioned that the tree policy was not taking place. That a lot of trees have not been replaced. He said I will call to put myself on the agenda for next month under presentation because I have a lot to say that way I have more time to talk. He said I will see you next month. Mrs. Villanueva responded to Mr. Guillen that effectively there are many things pending but we have to work by priorities and also based on the budget. Because in reality when we receive our monies we have to turn back and return it to pay back the property tax monies that we received in advance. Everything needs to be approved by a minimum of 3 board members in occasions it was approved by the 5 board members. The projects that were more urgent were approved. Right now we can't do it because we don't have the funds to do it. You perfectly know that years back the District was in the red that we are barely out of the red and we are making it day by day. At the moment the priority is to fix the roof and change tables and benches and the parks. You made a decision and the District lost \$8,000.00 you said the Sunday's could be rented that people wanted to use Sunday's what happened where are those people that wanted to rent the hall on Sunday's. Jesus Perez said it is unacceptable to say we don't have money we need to look for ways to raise money like Fundraising. Please add Fundraising on the agenda for next month's board meeting.

7. ORAL COMMUNICATIONS:

- a) None

8. WRITTEN COMMUNICATIONS:

- a) None

9. CONSENT AGENDA:

Items are considered routine, non-controversial and generally approved in a single motion. A board member may request to have an item removed from the consent calendar for discussion or to be deferred. (May include Minutes, Financials, Resolutions, and Policy & Procedure matters).

9.1 Minutes

9.2 Pre-signed Vouchers

9.3 List of Bills

MOTION Mr. Rodriguez moved Mr. Horton second to approve items 9.1 Minutes, 9.2 Pre signed Vouchers and 9.3 List of Bills.

10. DEPARTMENT REPORTS:

General Manager Report:

10.1 Maintenance- Mr. Zamora gave an update on maintenance

10.2 Recreation- Larry Horton- gave an update on the pools on the staff, on each pool participants, swimming lessons and participants and concession also some general information. The board was very happy with the information that he provided. Rosalva Gonzalez, Recreation Coordinator and Joshlyn Horton gave a report on the Jr. Giants season. That we are working on a haunted house. Also it was mentioned to possibly have a thank you dinner for all the volunteers that helped jr. giants. She asked possibly using the pools next year for a jr. giants event. The board what could better the program they said better baseball fields. Also we had a problem in Arvin with restrooms being available. Mr. Perez asked about giving gift certificates to the volunteers if that was a possibility.

11. CALENDAR OF EVENTS:

11.1 Committee Meetings- The District Manager met with the Budget and Finance Committee and the Personnel Committee. Budget and Finance committee we went over some of the estimates that we have received, the list of the items that we need to work on from the five year plan notes, capital project notes and the budget so we can prioritize. Also as the personnel committee we went over the vacation and sick time for the employees and that it was getting processed on our payroll.

11.2 Events-Schedule for David Head Center- the board went over the calendars

11.3 Events- Senior Center

12. DISTRICT BOARD MATTERS:

These items were tabled for next month's board meeting.

- 12.1 Discussion re: Policy Manual #2, attached to the BMRPD Bylaws (policies governing fees and charges)
Potential Action: Approve Policy #2, attached to the BMRPD Bylaws (policies governing fees and charges)
- 12.2 Discussion: Surplus Property Policy
Potential Action: Direct District Counsel to create Surplus Policy

13. FINANCIAL REPORTS:

- 13.1 Review of District's Financial Accounts- Action
13.2 QuickBooks Reports- Aged payables, balance sheet, profit and loss

MOTION Mr. Rodriguez moved Mr. Horton second to approve the Financial Reports.
Motion passed 5 ayes, 0 noes and 0 absent.

14. DISTRICT CLOSED SESSION:

These items were tabled for next month's board meeting.

- 14.1 Public Employee Appointment (§ 54957) Title: Office Manager
14.2 Public Employee Performance Evaluation (§ 54957) - Title: General Manager

15. DIRECTORS TIME:

A Director on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification or make a brief announcement, or make a brief report on his or her own activities. [A] member may provide reference to staff or other resources for factual information request staff to report back to the body at subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a further agenda.

Petra Villanueva- Thanked everyone for coming to the meeting.
Donnie Horton- Thanked everyone for coming to the meeting.
Robert Rodriguez- Thanked everyone for coming to the meeting.
Jesus Perez- Thanked everyone for coming to the meeting.
Fredri Castrejon- Thanked everyone for coming to the meeting.

16. ADJOURNMENT

MOTION Mrs. Villanueva moved Mr. Perez second to adjourn the meeting. Motion passed 5 ayes, 0 noes and 0 absent.

Any person with a disability who requires accommodations in order to participate in the meeting should telephone Lorena Cervantes 661-845-0757, at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation

DECLARATION OF POSTINGS: I declare under penalty of perjury, that I am employed by the Bear Mountain Parks and Recreation District and I Posted the foregoing agenda at the District office and website

District Manager; Lorena Cervantes