

**December 21, 2017**

The regular board of directors meeting of Bear Mountain Recreation and Park District was held Thursday, November 16, 2017, at 6:30 p.m. in the Senior Center at 10300 San Diego Street, Lamont, California. The District is a political subdivision in the State of California.

**1. REGULAR SESSION:** Regular Session to Begin at 6:30 p.m. at David Head Center, Senior Center.

**2. CALL TO ORDER AND ROLL CALL:**

Mr. Castrejon called the meeting to order at 6:30 p.m. Board Members present:

Mrs. Villanueva, Mr. Horton, Mr. Rodriguez, Mr. Perez and Mr. Castrejon.

Staff present: Legal Counsel; Mr. Hodges, Lorena Cervantes; District Manager and Mr. Zamora, Maintenance Supervisor .

**3. FLAG SALUTE**

**4. APPROVE AGENDA AS TO FORM:**

**MOTION** Mr. Rodriguez moved Mrs. Villanueva second to approve the agenda as to form. Motion passed 5 ayes, 0 noes and 0 absent.

**5. PRESENTATIONS:** (Community Groups and Members of the Public)

a) **Community Presentation- Comite Progreso de Lamont-** just to follow up on the meeting we had last time, we had a meeting with the committee and your staff about installing the light in the back in the play ground and the committee made a decision and Miguel is going to explain what were going to Mr. Sanchez- what we would like to purpose to the district is to place a pole in the playground area and basically from the bottom all the way to the top it would include all the foundation the pole and two lights, the only thing we ask the district to provide it will be the labor cost and we would donate to the district the base the pole all the accessories and the two lights foe that section of the park to have light what I would like to do I don't have a picture of the pole but this is basically the foundation, and if anyone would like to see what the pole would look like I would like to invite you to the little plaza I'm developing here in Lamont It has the exact same pole the same base and this is really simple because everything is already premade and the only thing you would have to do is dig the hole four feet deep level it and then the company comes and delivers the base and the you would have to probably rent a crane to set up the pole once again the only thing that we would need from you guys is that you put in all the labor cost Mr. Aguirre-the pole would be around twenty eight feet tall the estimate that you guys have are for three lights for 400 watts each the one that we have is for 120 each so that would save electricity one of the reasons that we are using a taller pole is to expand the light so it's basically updating everything the cost of all the parts will be about 4,000 dollars so that's what the committee decided if the district is willing to do the labor and the installation if you approve that we do a time frame Mr. Perez- for the labor cost is that the estimate the four thousand Mr. Aguirre- the four thousand is for the materials that are needed Mr. Castrejon- do you have a estimate of how much it cost to install it Mr. Zamora- I believe we could do most of the labor our

self but if we have to have someone come out a electrician it's not going to be prevailing because the price would be so low it would be under one thousand dollars Mr. Castrejon- so your estimating that it will be under one thousand Mr. Sanchez- what we're proposing Mr. Chairman that we would provide everything to complete the job the only thing that you would be providing is the labor the connection is so simple anyone could do it the only expense you would only do is probably to rent the crane for the crane to come and position the pole into the base and then someone would have to secure the pole Mrs. Cervantes- Miguel were the pole goes does the ground have to be compacted and tested Mr. Sanchez- no basically these foundations are already pretested these foundations are already approved the district would spend around eight hundred dollars at the most its two hundred and fifty dollars for the crane to come and set up the pole Mr. Aguirre- we could come out and help to set up the connection Mr. Sanchez- I don't think the district would need any permits because its already a established light your just updating or replacing it I don't think you would have any permitted issues even for that Mr. Chairman you would have to call the building department I don't think you would need any permitted because your replacing a existing pole Mr. Mireles- also no promises made one of the committee member works in a company that works in a company he says that he might be able to get a crane if he does it would have to be on a weekend but I could talk to him to see what he says Mr. Sanchez- otherwise is nothing minimal were going to donate four thousand dollars and the district is going to pitch in eight hundred dollars is a deal it's a no-brainer Mr. Castrejon- is there any possibility for four panels to be attached to these lights Mr. Aguirre- we have been talking to the county about solar panels the information that they gave to us at the end the cost is very similar Mr. Sanchez- if you guys are interested in finding out more on these lights there called self contain lights there extremely expensive Mr. Aguirre- just to let you know we're are meeting with Supervisor Perez and were going to talk about specifically about solar panels and were going to purpose if you want to participate if she interested in putting something together Mr. Sanchez- our mission is to locate funds to utilize in the community we do one project at a time if you guys decide in moving forward all we need is a MOU a time frame and you guys could approve these funds so we could order the parts if there's any questions Mr. Rodriguez- so you installed some of these lights were at Mr. Sanchez- I'm building a small shopping plaza it the end of Lamont at that is exactly what I installed in the parking lot Mr. Rodriguez- just by looking at the diagram here you have to have something bigger than that if you're going to back fill how did you back fill Mr. Sanchez- basically what you're doing your putting the foundation it goes four feet deep and your only leaving three feet as long as you compact it with dirt you don't have to do no cement or nothing that foundation can carry the pole and it is already tested that it would carry the high winds Mr. Rodriguez- the reason that I'm asking these question is to know how much these poles can with stand to me I think you would have to have something bigger than a twenty four inch diameter because you would have to have something to compact that right how did you compact that Mr. Sanchez- I used a walker what I did I dug my hole and then when I put the foundation you have to make sure that the bottom gives a fill because as you could see that resets to prevent the light from moving all you have to do is compact it on the side and your done the one thing you need to understand to is that this pole weights almost eighteen hundred pounds Mr. Rodriguez- maybe we should rent a auger Mr. Sanchez- that's exactly what I did I rented a twelve inch auger and make three hole and then with the shovel we rounded up the hole it gives you the guide lines how you do everything it would be up to you guys if you want to get a second opinion or proposal were not in a hurry is just if you guys decide to do it we just need a MOU t order the materials it would be up to you guys when you do the installation Mr. Aguirre-

were are not in a hurry but the committee has another list of projects these is priority to them Mr. Rodriguez- maybe Anthony can check to rent a auger to make a perfect hole and have it leveled it out Mr. Aguirre- Miguel offered to help and guide him or if you want to do it yourself Mr. Rodriguez- the only thing that I was worried about was the compaction around the pole because if you don't have good compaction you will have a little bit of movement but I'm all for it we need the lighting Mr. Sanchez- free money unless you guys don't want to take advantage of it so what I'm going to do I only made three copies I'm going to give one to him there is actually the phone number and everything in case you have any questions and if you have any questions for me just call me but you guys need to approve that you guys are going to pay for the labor and after you guys approve it then he could come up with a time frame and then we could meet again and do the MOU Mr. Aguirre- we would just need a copy of the MOU and the check will come if you guys approve it we could work out a MOU with your lawyer just specifying that were going to pay for all the materials and that the district is going to cover for the labor the time frame when you are planning to finalize the project that is the main language something simple Mr. Rodriguez- I think is a good idea to give the attorney a chance to look into that Mr. Castrejon- thank you to the committee for being so good to our district for everything that you guys are doing.

**b) Community Presentation- Jorge Guillen-** good evening my name is Jorge Guillen thank you very much for the work that you guys are doing as a community we see that there is a desperate need for leadership were thankful that the community is able to step up I just want to make sure that everyone is in the same page in regards to the way things have been going for a number of years for the lack of a maintenance supervisor luckily we have Anthony now and thanks to Anthony things get done the presentation today is basically the continuation of the lack of foresight or follow through with the district manager for taking for taking certain things they just described right now a entire project that had to do with lights in the park if you guys remember if you guys were here in the meeting for December we were trying to get lights out there for the volleyball Mr. Castrejon- sorry for interrupting you but is this a presentation or a public comment I'm just clarifying that Mr. Guillen- I'm just laying the basics for the presentation Mr. Castrejon- my understanding all these are public comments which is different to presentations will just move it to public comments

## **6. PUBLIC COMMENTS:**

MR. Guillen- I'm here to talk about pretty much everybody knows there are things at Weedpatch Park that are missing or that are not addressed is all the way back to 2012 I could go through the minutes but board members don't like me to do all that but thing that I will point out on around 2014 the District Manager tried to make contact with Arvin High School with their auto tech program Mr. White, Mr. White was apparently on vacation and he was not contacted again it has been three years since this particular one item in the minutes 2014 the reason I'm bringing it out is because the attorney is writing paper work to allow the district to retire vehicles which is a great idea since then Fernando Castro the new auto tech instructor at Arvin High School from the auto tech we get a lot of local auto mechanics I made contact with him today I send him a email and I asked him for help in regards the machines that the district has I let him know the situation with the truck I'm basically saying since 2014 nobody has ever called Mr. Castro I told him about tonight's meeting I told him about that I would give you guys his contact and that you guys would take it from there but if you guys provide a budget and there is a possibility by dropping of the vehicles at Arvin they would be able to take a look at them and see what could be done but

this is a continuing pattern and honestly can't believe that it has taken three years to make contact with the auto tech instructor and as you guys know certain things continue to take place that have been addressed by the community before the light was already addressed last December and for whatever reason nothing has been followed through on so it's an embarrassment the auto tech instructor knows about these machines Mr. Rodriguez- did anyone call Mr. Zamora- yes I called down there they were supposed to meet me and take a look at it I never heard back from them I went ahead and called the mechanic from Arvin he came and looked at it his extremely busy I could call Mr. Castro again and see if we could do something with those machines Mr. Rodriguez- when you have time if you could schedule some kind of meeting with him and then go from there some of that stuff is not worth fixing Mr. Sanchez- I would like to know a little bit more what his complaining about machines what machines what is the issue here I just want to know a little bit more Mr. Castrejon- I think what Mr. Guillen is talking about is the auto tech has a program that helps you repair the vehicles and does that to help students to learn off of them to my understanding if I'm correct his asking for the district to contact the instructor to see if they're willing to work on our vehicles to see if they're interested in helping us cause our vehicles are non operating so we have to look into buying new vehicles but we have to make sure if we could repair them the tractor and the lawnmower and even ROC has a program so I understand what his saying Mr. Zamora- the truck we already had it was looked at the motor is blown and for that the model of pick is not worth repairing that's what I was told Mr. Sanchez- one of the reasons I ask is because what Arvin has is not a full program that the kids can do anything what they offer is just the basic stuff like oil changes but they don't do any diagnosis I worked with Mr. White for many years because there used to be a program where they could actually come to the community and approach business people and if you want to take one of the students and they would send them over and they would take care of workers com and everything but it was your obligation to teach this kids hands on so they could move on in the field or you could actually hire them if you noticed potential and I have a employee that I hired 26 years ago through that program and is still with me it is a affective program but the school does not offer anything other than the technical aspects of the automotive industry there basically the kids just go through the businesses throughout the community and this is how they were managing this program Mr. Castrejon- I have actual family members that went through that program and they were placed in different shops so I'm pretty aware of the program and the level of expertise that the students have the instructors prepare them to take the test but I don't think the students are that prepared Mr. Sanchez- I have never heard of anybody a public entity taking vehicles to Arvin High for them to diagnose or to be works on they have their own vehicles we used to donate vehicles to that program I donated a vehicle 25 years ago so they could actually get their hands on experience on the vehicle but they never took vehicles from anybody else that I now of so that was my clarification Mr. Perez- with Mr. Castro number we don't have permission to share that for public record so will have that removed I'm directing the General Manager have that remove from the record so Mr. Castro's number Mr. Guillen- that was his personal cell number I just wanted to pass it out to you guys so you guys could contact him Mr. Horton- Anthony so you have contacted him before Mr. Zamora- yes I did Mr. Horton- so he was actually contacted but he never showed up Mr. Zamora- he showed up looked at them and that was it you could see them from the gate Mr. Sanchez- I only have a real quick comment I know you guys approved the agenda at the very beginning I don't know if you guys just for knowledge as soon you approve the agenda basically it requires a motion from the board the majority of the board to move a agenda item to a different order of the agenda Mr. Hodges- there

was nothing moved there was no more presentations so we moved to public comments Ediberto Escobar- I heard everything I think is excellent that you want to put some lighting but I think that you are not working on sports I'm a coach of two kids teams and we are having problems with a place to practice they were lending us Alicante but we didn't have light we moved to the concrete but it's not appropriate we were practicing there but we need more support we need a place to play because it's something healthy that something to encourage the young people not to be in the streets it's something healthy for them to do but we need a place for them to have their practice and more support because the young people are doing things that they should not be doing were in the Champion League but we need something local so we need your support at least a place where we could practice that is safer because the concrete is not appropriate there talking about other lighting there is lighting there but it's not being used for what its suppose to be used for if you guys would invest into turning it into soccer it's a tennis court but nobody uses it for that that's all thank you Mr. Rodriguez- what his talking about is that big enough for a soccer field Mr. Castrejon- for indoor soccer I believe it is Mr. Rodriguez- what would it take to get that going for a soccer field Mr. Zamora- there talking about the tennis court were the lighting is and there talking about turning it into a indoor soccer Mr. Rodriguez- we would need to tear down all the cement out Mrs. Cervantes- resurfacing the cement we have been looking into prices to see how much that would cost Mr. Escobar- you guys could put a carpet on top Mr. Castrejon- there is a lot of cracks on it before we put the carpet on it we would need to repair that, that has been one of our ideas that I have had personally that's a project that I would like to see like everything it's something that's going to cost money we also spoke to them regarding that project we are looking into next year there is going to be a bond for the parks and if it passes were going to have extra additional funds and we would be able to do projects like this one like them that is a project that they could help us with I don't know how much that project would cost if we could get more help and look for more funds then it would be much easier Mr. Aguirre- I have a question do you guys charge the children Mr. Escobar- only what they have to pay their uniforms and the referee do you charge for tournaments me personally I donate my time Mr. Aguirre- you want indoor soccer or soccer in the grass Mr. Escobar- that place could be indoor because its not being used Mr. Mireles- we are from the community they work under funds and were trying to help them if we the community work together Mr. Castrejon- we are limited on the discussion but if you wish you could get together with them and talk about the plan and then come and talk to us about what could be done that's a good Mr. Escobar- the reason is because I see that you have invested in other things there was to goals they took them off to do other things for volleyball and there not being used in the other park there is another volleyball area and it's not being used and they use it for soccer and everything is not well maintained and there are not being used for what there for Mr. Castrejon- you could get our information and there information Mr. Perez- the Champion League are they playing soccer on the grass area is it just because it's too dark that you don't play in the grass area Mr. Escobar- yes Mr. Perez- Mireles said there is different types of fields would it be more beneficial for your group to have lighting in the soccer field it would be something more manageable than to resurface and redo something for soccer when there is not a league Mr. Castrejon- I'm going to have to stop it there are more people that want to talk but you could talk to Mr. Mireles and Mr. Sanchez and you could call me and see how we could help any other public comments Maria Amaro- I live in the Weedpatch area near the park and that is my concern about the park and I would to submit these pictures and my contact information these are actual pictures my son in-law took them today it shows the actual state of the park if you see in there missing bolts and broken parts and there's no slides

something was put on were the slides were at there's also broken bottles around the bathrooms and there is only one trash can there used to be three but it looks like the other ones got burned there is burned plastic were the trash cans were so I'm really concern about the playground equipment because I see families I go there with my granddaughter but it's not safe for kids because of the missing bolts broken and parts so I would like to submit those pictures and find out more what can be done to improve the park because it's a really nice place for the neighborhood but it's not safe for kids to play there Mr. Castrejon- thank you do you have any additional comments, most of the equipment goes into inspection every year Mr. Zamora- yes we inspect it but people go out there vandalize stuff they take the bolts out they try to steal as much metal as they can they took our benches out there they recently burned our trash cans what I have noticed people will go out there and do stuff and the public will be right there watching them and nobody says nothing everybody is afraid people need to speak up they bust bottles all around the park because they think it's fun and there be parents watching them and that's where we are stuck right now that's what I deal with Mrs. Amaro- the other issue is that I don't see the sheriffs or the police in that area Mr. Zamora- yeas that's true they used to four years ago they used to go around see kids smoking pot they would bust them now nothing you don't even see sheriffs anymore unless you call them Mr. Castrejon- were going to look into the equipment to see if we could replace or fix what I see in the pictures Mr. Amaro- you say there inspected every year when was the last time it was inspected Mr. Zamora- I have my inspection sheets in my office Mr. Castrejon- these are events that are frequently happening vandalism is very common with our restrooms drinking fountains we try to update as soon as we can and thank you for coming and telling us that way we could repair this if you see any additional things report it to the district office if you see who is doing it report it to the district office or to the sheriff's department like this there could be action taken thank you for reporting this will look into it carefully Araceli Aguilar- I pretty much grew up and lived most of my life here I never been to one of these but just sitting around and listening to the conversations it's pretty obvious what kind of area we live in I grew up with that mentality however I sit here and see you guys you have been voted in a position of leadership and all I've seen you do so far tonight is just of you people is give is give excuses but no plans to do anything about what is going on in the community that is very disappointing and dishearten because I do now I'm locally politically aware of what's going on I do admire of senators and that being said I just hear you guys making excuses and no what can we do to solve these and no plans in being proactive so I just want to know what are your plans to do in maybe bringing back sports I grew up here I see how the pools used to be and the recreation area and then just completely getting shut down for a couple of years and then I believe they were brought back and then again one was covered up I'm pretty sure in all the conversations you guys had tonight that budget and money is a huge part of that but I want to know and I want to hear what are your plans to do something how are you planning to get the community involve to make changes that are going to be positive to this community and to our Parks and Recreation Department in Lamont I know is very general but even ideas it be great to hear Mr. Rodriguez- what is the community doing to help the Parks and Recreation Araceli Aguilar- you're in the position of leadership what are you doing to reach out to the community first answer me that Mr. Rodriguez- this board right here we have a manager we have a maintenance person who take care of the grounds and everything we have these pictures over he is here every day cleaning the damages that the community are doing Araceli Aguilar- but that is cleaning up that is almost like a Bandon on the issue where are you trying to bring the community together and address this issues like reaching out to the neighborhood Mr.

Rodriguez- were working on stuff but this can't be done in two days this place has been negated for years so were trying to get everything back on its feet these are all new board members here we are all new in this game right now you should have been here Araceli Aguilar- I didn't even know this existed so maybe that's where you should reach out first getting the community aware of these meetings and inviting them to be a part of their community where is that promotion to create community I get it takes a lot of work I did community theater for years there is no money in there but you know what the people that did it they put in the extra hours I just want to know what are you guys doing to bring the community out to promote support for the community because you could give me all the excuses we don't have money people vandalize where are the plans for action on bringing in the community and support and I don't think this is related I'm not sure but I do want to complement the Chamber of Commerce because I do notice that they did something Mr. Castrejon- your three minutes are up I want to thank you for coming out at any time you could reach out to anyone of us or you could come to the district office and information will be provided.

**7. ORAL COMMUNICATIONS: None**

**8. WRITTEN COMMUNICATIONS: None**

**9. CONSENT AGENDA:**

9.1 Minutes

9.2 Pre-signed Vouchers

9.3 List of Bills

**MOTION** Mr. Rodriguez moved Mr. Horton second to approve items 9.1. Motion passed 5 ayes, 0 noes, and 0 absent.

**MOTION** Mr. Rodriguez moved Mrs. Villanueva second to approve items 9.2. Motion passed 5 ayes, 0 noes, and 0 absent.

**MOTION** Mr. Rodriguez moved Mr. Perez second to approve items 9.3. Motion passed 5 ayes, 0 noes, and 0 absent.

**10. DISTRICT CLOSED SESSION:**

**MOTION** Mr. Rodriguez moved Mr. Perez second to approve to go into District Closed Session at 7:48pm. Motion passed 5 ayes, 0 noes, and 0 absent.

10.1 Significant exposure to litigation pursuant to § 54956.0(b): 1 case

10.2 Public Employee Appointment (§ 54957) Title: Office Manager

10.3 Public Employee Performance Evaluation (§ 54957) - Title: General Manager  
Mr. Castrejon- the day is Thursday, November 16, 2017 and we are back from closed

session the time is 8:59 Mr. Hodges- during close session the board discussed potential litigation one case no action was taken additional the board appointed Lucia Alcalá and set her compensation, public employee evaluation item 10.3 was tabled into the following meeting that's the discussion that took place.

## **11. DEPARTMENT REPORTS:**

### **General Manager Report:**

- 11.1 Maintenance- Mr. Zamora- the termite problem at the Arvin Pool I had the Arvin Pool Building inspected for termites when Bob noticed termite damaged in the front of the building it was only in one section they came out and they inspected I go the report back from them it was only on one section so I scheduled treatment his going to come out Monday after that will see how long he recommends till we could go in and tear that little area and seal it and paint it, we added some LED lights on the back of the building we took your advice instead of just replacing it we just put them on the old fixtures we replace only two of them they are very easy to replace and the trees for the parks right now I'm looking into talking to some of these local nurseries around here I'm going to see maybe if we purchase so many trees maybe they can donate some like that were not just asking for handouts, for the swimming pools it's about time for permanent shade structures I'm going to look into different structures will bring what I got to you guys and you guys decide Mr. Castrejon- one thing that I did want to say about the pictures that we got just go through them and just to know that were in compliance Mr. Zamora- first thing in the morning I will be out there and put some bolts and whatever else she took pictures of I gave her one of my cards and I let her know if she ever see's anything instead of waiting for a board meeting let us know right away she says it was today Mr. Castrejon- were ever it comes from if the problem is there and were out of compliance is going to be our problem Mr. Zamora- a lot of these pictures are were the slid was years ago they had a metal screen welled it on there so no kids wouldn't get hurt so that was for safety reason this other one too were we put plywood on it bolted it so no one could fall, but first thing in the morning I will go and take care of what I can so we are in compliance Mr. Castrejon- the rust on it I don't know if they can get cut on it, I have seen places where it is way worst but not because other places are worst were going to do the same and the termite problem you showed me the day that we went out there and thank you for keeping your word on it and taking care of it that's all that I have to say and keep up the good work Mr. Horton – if we repaired those structures it would make our facility look so much nicer Mr. Perez- for those structures was that in our budget Mrs. Cervantes- we have to see how much it would cost but it can be Mr. Perez- we received those pictures we need to make sure if it's a safety issue if we need to tape it off we need to do something about because she has gave us notice to do something about it she might send her kid out there to play on it and she might not realize that it has not been worked on yet something might happen but other than that thank you for doing a good job.
- 11.2 Recreation- Mrs. Cervantes- for recreation we had the haunted house it was a success we had a lot of people it was good because we had the Harvest Festival that the Family Resources helped us out with so that brought in a lot of people it was great we had a great turn out we had more people than we expected the lady that was in charge Jennifer so that

was a good turnout we had enough help and extra help and were going to have the thank you dinner for the volunteers this Saturday it's going to be a total of about eighty people so anybody that wants to come is more than welcome I have three board members that are going to be donating and helping out with the event Mr. Horton, Mr. Rodriguez and Mr. Perez thank you guys it's going to be from 5-8pm Saturday, also they brought a grant to my attention and we applied for it it's to refurbish the baseball field so if we get it there going to be deciding between December and February who gets the grant and if we do will have a baseball field it should start between March and May if we do get the grant Mr. Perez- next year we should allocate money for the Harvest Festival just in case they ask us for another participation I'm not sure the number on that but someone said it cost around five thousand just so will have it on the budget Mr. Horton- where are we at with the position for recreation Mrs. Cervantes- I only received two applications it was posted and I was told that I could go ahead and hire I was waiting to see if I got a couple more but I only have two on file Mr. Hodges- it's on the website if you guys want to see it Mrs. Cervantes- it's on the website it's been posted here just like we did before I will probably have Rosalva interview with me because they're going to be working with her Mrs. Villanueva- the position for the helper for Rosalva was posted already Mr. Castrejon- yes that's what we were discussing the position is posted on the website and on the bulletin board inside and outside

## **12. CALENDAR OF EVENTS:**

- 12.1 Committee Meetings- Mrs. Cervantes- I meet with a lot of committees, I meet with the program committee we discussed the details on the thank you dinner that were having on Saturday then I also meet with the capital projects committee we went over the list that I had went over with the budget and finance committee the prior month and the projects that we want to do first then I also meet with the five year planning committee and also went over the same list and let them know what projects we consider priority and all the committees agreed I had mentioned earlier we have a list of projects that we want to do but there is time with unexpected expenses that come up that we might not be able to do everything that we had projected to do this year for example the termite that's a expense of 500 dollars we weren't expecting and if we would of done the whole building they would have charged 2500 just be aware that things like that happen that's going to put us behind on the projects that we have Mr. Castrejon- when our committees meet and then we report back to the general manager let's make sure that our foundations come to the board Mr. Castrejon- in regards to the program committee the committee was just set up for just these special event Mrs. Cervantes- the program committee has been part of the committees the one that was set up is the fundraising.
- 12.2 Events-Schedule for David Head Center
- 12.3 Events- Senior Center

## **13. DISTRICT BOARD MATTERS:**

- 13.1 Discussion and Potential Action- Comite Progreso de Lamont proposal on helping the District with funds for a project. Mr. Castrejon- let's find out if we need a permit on that and the legal aspects on this and if staff is able to do it because we have to go by codes its

different than other places, I just want to make sure that we are doing that and I would not have no problem us receiving something like that and there being generous enough coming out and present it to us Mr. Rodriguez- several months ago a board member brought up the issue on the Arvin Pool over there were the City went I looked at that it needs to be leveled out I don't know if the city would be responsible for that and then also I spoke to the maintenance foreman and here that is leaking that belongs to the city they pumped it out, with the lights out here I just want to make sure there is not going to be anything legal things we have to make sure who's going to be liable for it Mr. Hodges- It won't be us I just recommend to looking into permitting process what permits actually need to be pulled I know that they said no permits do but it's likely there's going to be some permits when you're putting a 28 foot pole up in the air typically it needs to be engineered properly you have to present that engineering to the county to get approval it probably wise Anthony to check with the county planning committee or commission who ever does the permits over there and get a break down of what exactly needs to take place Mr. Perez- these structures typically need with stand 100 mile and hour winds and earthquakes Mr. Hodges- and if the ground has to be compacted Mr. Villanueva- I have a question that left me a little confused when they came they said that all the project would be around 5,000 to 10,000 dollars that was what they could donate but right now that you are saying that we have to put certain amount that is my concern Mrs. Cervantes- when they took it to their committee for approval they decided to donate the materials to us and for us to help out with the labor Mr. Hodges- the problem that we would run into with them providing the labor is we would be taking title for something that they constructed and we wouldn't have a way to really over see that project because in order for them not to subject to prevailing wages they would have to retain title to that property until it was completed so I had a discussion with them about that specific issue and regally it would be better for us to do the work to install it the district could do the work whether you hire a contractor or the maintenance supervisor does the work from my perspective is better so we are not taking on a construction project of other people we don't know if they're going to pull the permits if the district does the labor the district knows what steps were taking to actually construct it is going to cost a little because you're going to pay for the labor but you're going to know what the work product is Mr. Castrejon- in its self they could come and give us 2,000 dollars because is their money we can't hold that against them we decided we wanted to go forward with it but the liability thing is wise for us to look into it because were different that just a private owner and a private property Mr. Hodges- one of my clients was going to put a flag pole up and it was going to be a 30 feet flag pole and the county wanted it engineered and they wanted a permitted properly I know that the county has some of those requirement so just to be safe you guys should look into that Mr. Castrejon- Anthony just look into it what the process is and what permits we require.

- 13.2 Discussion- Use of District Funds- Mrs. Cervantes- that's on there because one of the board members had a question on that Mr. Perez- I think this is related to the volunteer dinner that were going to have Mr. Hodges- in relations when you look into the district spending money on a district activity or something that is going to benefit the community that the district sponsors the baseball league is a district sponsored activity and it benefits the community by bringing those volunteers in and saying thank you for helping out the

district so it's a proper expenditure for the district to make and in proper way to spend the money is giving public money to any person association or corporation you can't just gift money you can't just say Chamber of Commerce we want to donate lunches to you or we want to bring you guys cookies for your next meeting because that's not a district activity and it doesn't really benefit this district to sponsor that activity now if your holding a activity together say the chamber and the district are sponsoring a activity then you could contribute you can't just give away you have to provide money to district activities and things that benefit the public Mr. Castrejon- there is a law that does not allow to give money Mrs. Villanueva- I understand that part but when we did the event for safety and it was said that we were the ones that were going to be the sponsors but at the end we were short because the donations were not how they were suppose to my question is that the event that were going to have for the Jr. Giants we could spend whatever money on food Mr. Castrejon- what we are going to have a district activity according to our budget we can't spend 50,000 dollars to have a big event because we don't have the money bigger district can spend what they want I think what she wants to know if there is a limit Mr. Hodges- the law requires to leave a certain amount of money in reserve but beyond that whatever is budgeted by the board you're in charge of the budget Mr. Castrejon- at the end we decide what we want to spend on events Mr. Hodges- additionally the District Manager has a discretionary amount that she could spend up to without getting the board approval

- 13.3 Discussion – District Project List- Mrs. Cervantes- in the five year plan committee meeting I mention that the first two things that we should take care of would be getting a maintenance truck and fixing this roof and then from there we have additional things that we can take care of this year would be picnic tables grills the lighting which the lighting is on that list but since we're going to have people helping were going to find out how much that's going to end up costing us I think those are things that we could work on this year and then the other stuff is going to have to be moved to the other years Mr. I think we do need a maintenance truck is much needed for them to move around to different locations I know that they are moving around in the van but they don't have enough space to move the larger things that they need to move and then our roof has been a issue so we need to priorities that Mr. Castrejon- before we approve the truck what is the price on that Mrs. Cervantes- Its going to be around 26,000 dollars the payments are 6,635.93 for four years Mr. Castrejon- do we have a estimate of how much it's going to cost to repair the roof Mrs. Cervantes- it's going to cost 7,223.50 Mr. Castrejon- and that is done by us or someone else Mrs. Cervantes- that includes prevailing wage and that is just patching it's not a new roof because if we would do a new roof it would cost 95,000 dollars or 120,000 dollars depending on who we went with hopefully it will last a few years.

**MOTION** Mr. Horton moved Mr. Rodriguez second to approve project list as the official list of projects the District will undertake to accomplish in the following 5 years. Motion passed 5 ayes, 0 noes, and 0 absent.

**MOTION** Mr. Horton moved Mr. Rodriguez second to approve the purchase of maintenance truck. Motion passed 5 ayes, 0 noes, and 0 absent.

**MOTION** Mr. Rodriguez moved Mr. Horton second to approve the repair of the David Head Center's Roof. Motion passed 5 ayes, 0 noes, and 0 absent.

**MOTION** Mr. Rodriguez moved Mr. Horton second to approve granting District Manager authority to complete project list based on the Manager's prioritization of the projects in conjunction with the District's budget. Motion passed 5 ayes, 0 noes, and 0 absent.

13.4 Discussion – Establish a suggestion box for the public

Mr. Castrejon- I think it's a great suggestion I think it's a great idea and whoever came up with it Mr. Cervantes Mrs. Cervantes- based on last month's questions they had a list of questions I thought that would be a good idea to come up with a suggestion box like that they could put whatever questions and concerns they had in there and then we could bring it up in the board meeting Mr. Horton I agree to because a lot of people have been coming that want their questions answered this way it gives us time to answer their questions Mr. Hodges- I put that on there so we could give the board and the district manager the time necessary to properly response because there is no way to know how many suggestion there going to come in and if there is 100 of them how do we response to all of those in a timely manner it could be multiple different things have the District Manager pick 5 post those on the website this is a question I answered you could have the District Manager respond to them and post them on the bulletin board there's lots of different ways but I thought it would be good for you guys to discuss how responding is going to take place Mr. Castrejon- do you think is a good idea to right what would you like to see in the district or have you seen anything and at the end put what suggestions do you have or do you guys just want a blank page were you could just put suggestions Mr. Perez- Lorena could come up with the policy and procedure for it so the policy being she's not going to reply for more than 10 questions in a month and if that's even doable it might be 7 it might be 5 it might be 100 who knows but the procedure might be then to either post it out on the board the responses within a month three months time whatever she comes out with whatever we approve Mr. Horton- It should be up to the District Manager whatever she comes up with Mrs. Cervantes- we could come up with a form and policies and procedure next month Mr. Castrejon- does that sound like something you guys want to do will leave this with no action.

**MOTION** Mr. Horton moved Mr. Rodriguez second to approve the installation of suggestion box in the District's Main office. Motion passed 5 ayes, 0 noes, and 0 absent.

13.5 Discussion – District Property that may have been damages/taken by the City of Arvin

Mr. Castrejon- I believe what we are talking about the pool in the Arvin location Mr. Rodriguez- that really needs to be taken care of and actually the main thing is that we probably are going to have to take our attorney to look into the boundaries and exactly what belongs to the Parks and Recreation because the city has the water meter on there and that thing has been leaking for the past four years and the ground is so soft because

it's so saturated from the leak you could step in there and sink in and the city is suppose to repair that I would like to know exactly where our boundaries are maybe in the future fence that off Mr. Hodges- the first step if the damage has been done to the property is to file a government claim with the City of Arvin I believe is Government code section 900 you need to file a claim before you could do anything else and that gives them notice that there is a potential claim out there so that they can discuss it before you do that I recommend conducting a survey to determine exactly where the boundaries lines are Mr. Horton- I agree we should find out where does boundary lines are and if it's something that we can fix or have them meet us half way we don't want to get into a big legal alimony thing we can't afford it Mr. Castrejon- we already discussed this myself and the district manager with the city manager because they would come in mowing the lawn and they would get into the property and we would ask for them to step away Mr. Hodges- just for you to know filling a government claim doesn't mean that a lawsuit is filed is just a single form that you file with the agency letting them know that this excise and that you would like them to respond Mr. Perez- does that leakage effect our water bill Mrs. Cervantes- it's the city's water meter.

**MOTION** Mr. Horton moved Mr. Rodriguez second to approve to complete an investigation related to the property at issue, including conducting a survey of the District's boundaries relating to said property. Motion passed 5 ayes, 0 noes, and 0 absent.

13.6 Discussion- Reward given for information given to the District resulting in conviction of vandalism caused to the District Property. Mrs. Cervantes- Mr. Perez wanted me to put that on the agenda Mr. Perez- It was a suggestion I just wanted to see if it was something we wanted to do or not do we've talked about vandalism we've talked about stealing this promotes a bad vibe we have tagging on the roof of the restrooms and its cause damage because it removed shingles and its caused water damage inside the storage we have around 2,000 worth of damage in a year so if we would have a 500 dollar reward Mr. Hodges- I looked into this briefly there's a government code I believe its 60002 or 60020 and it relates to public community service districts it allows rewards for antae graffiti I don't know I haven't had enough time to see if that code section also applies to this special district because were under the 50,000 not the 60,000 of the government code but there might be another code that is applicable like that it's not really a donation your providing essentially payment for a service and I know in Kern County not just in Kern County in California penal code graffiti that results in 400 dollars or more in damage is pun gable like a felony that something that could help if people actually knew that but I could look into it more if you would like me too Mr. Perez- is this out for discussion Mr. Castrejon- the direction is for the district manager to work with the legal counsel to look into it and table it for next month.

13.7 Discussion – Potential dates for December Regular Board Meeting

**MOTION** Mr. Perez moved Mr. Rodriguez second to approve the December Regular Board Meeting for December 21, 2017. Motion passed 5 ayes, 0 noes, and 0 absent.

13.8 Discussion: Baseball Field in Arvin/ Restrooms  
Mrs. Cervantes- this was on here at the last agenda and it was tabled it so we won't forget that is a issue that we are going to have in the summer.

13.9 Discussion – Agreement with Kern County relating to the Lamont Senior Center

Mrs. Cervantes- the reason this is on here is that we had a agreement with them it's been amendment once with the dates but we had a issue on November 11 reason is before we had one employee that worked through us that would open on the holiday that we didn't open but since we had an agreement with them I had to have an employee come and work on November 11 because they don't honor that date so they still served food to the seniors so I wanted to do was change the times that there currently using it because now their only going to be using it from 10:30am to 1pm instead of 9am to 1pm and then add that holiday like that I don't have to pay double time to have someone come out and work that day I sent Mr. Hodges the original contract and the agreement Mr. Hodges- and I talked to Kelly about this and he was involved in givers in the contract it's a very simple contract I don't really see anything that needs to be amendment and they don't pay very much to use this facility but there providing a great services I think it will be a easy negotiation to just get them to drop a date and change the times Mr. Castrejon- it came up before and in the contract it belonged to Office in Aging Mrs. Cervantes- that who we have it with now.

**MOTION** Mr. Horton moved Mr. Rodriguez second to approve to begin process to renegotiate terms of the Agreement allowing Kern County to use the Lamont Senior Center. Motion passed 5 ayes, 0 noes, and 0 absent.

**14. FINANCIAL REPORTS:**

14.1 Review of District's Financial Accounts- Action

14.2 QuickBooks Reports- Aged payables, balance sheet, profit and loss

**MOTION** Mr. Rodriguez moved Mr. Horton second to approve item 14.1 District's Financial Accounts. Motion passed 5 ayes, 0 noes, and 0 absent.

**MOTION** Mr. Rodriguez moved Mr. Perez second to approve item 14.2 QuickBooks Reports. Motion passed 5 ayes, 0 noes, and 0 absent.

**15. DIRECTORS TIME:**

Mrs. Villanueva- Good night

Mr. Horton- None

Mr. Rodriguez- None

Mr. Perez- Thank you and just to direct the general manager to come up with the sheet that we are going to be using for the suggestion box.

Mr. Castrejon- just thank you guys for putting up with everything and let's move forward and everyone have a good night.

**16. ADJOURNMENT**

**MOTION** Mr. Perez moved Mr. Villanueva second to approve to adjourn the meeting at 10:11pm. Motion passed 5 ayes, 0 noes, and 0 absent.

